

(ATTACHMENT 3) ACTION ON MONTHLY FINANCE MATTERS: AUTHORIZATION TO MAKE PURCHASES; REPORT ON EMERGENCY PURCHASES DUE TO COVID-19 AND CHANGE ORDERS IN EXCESS OF \$25,000 AND CUMULATIVE PURCHASES IN EXCESS OF \$50,000 AND CONTRACT MODIFICATIONS; INFORMATIONAL REPORT ON CONTRACT MODIFICATIONS; REPORT ON CONTRACTS UNDER \$50,000 AND CUMULATIVE TOTAL REPORT; REPORT ON MONTHLY GRANT AWARDS; ACCEPTANCE OF DONATIONS.

INFORMATIONAL REPORT ON CHANGE ORDERS IN EXCESS OF \$25,000

In compliance with Administrative Policy 3.09(10)(e)1, the Administration is reporting change orders to existing contracts whose collective net value exceed \$25,000.

**Contract: C028286
Gabriel, Roeder, Smith & Company (GRS)**

On February 28, 2019, the Administration requested authorization to enter into a contract with Gabriel, Roeder, Smith & Company (GRS) for Pension Actuarial Services. Additional funds in the amount of \$75,000 are now necessary to increase the contract due to the formation of the MPS Pension Plan and Retirement Benefits Taskforce that explored several new retirement plan design options. Per direction of the MPS Pension Plan and Retirement Benefits Taskforce, GRS analyzed several plan options and provided the district the cost impact under each scenario.

Original Contract Amount: \$73,875.00
Increase: \$75,000.00
Adjusted Contract Amount: \$148,875.00

INFORMATIONAL REPORT ON CONTRACT MODIFICATIONS

The Administration is reporting contract modifications to contracts that were previously approved by the Board.

**Contract: B0001356
Land O' Lakes, Inc.**

On June 25, 2020, the Administration requested authorization and was approved by the Milwaukee Board of School Directors to enter into a first extension of a blanket contract with Land O' Lakes, Inc., to provide finished food products. The vendor's business entity name was listed incorrectly on the board item as Land O' Lakes. The administration has verified the vendor name with the vendor's W-9, and the contract shall be executed with the business name listed as Land O' Lakes, Inc.

**Contract: C028635
Brink's, Incorporated**

On July 30, 2020, the Administration requested authorization and was approved by the Milwaukee Board of School Directors to enter into a first extension of a blanket contract with Dunbar Armored, Inc., to provide armored car services. Due to a company acquisition, the vendor's business entity name that was listed on the contract, and approved by the Board, differs from that listed on the vendor's W-9. The administration has corrected the vendor name for the execution copy of the contract to match the vendor's W-9, which is listed as Brink's, Incorporated.

INFORMATIONAL REPORT ON EMERGENCY PURCHASES DUE TO COVID-19

In compliance with Administrative Policy 3.09(14)(c), the Administration is reporting emergency purchase orders with multiple vendors for products related to the Covid-19 pandemic. Due to the emergency nature of these procurements, these purchases were not previously approved by the Board.

Vendor	PO Number	PO Total	Description of Goods	Procurement Basis
US Cellular	P932703	\$10,709.49	Wi-Fi Hotspots for Online Learning	ETB
Kajeet, Inc.	P932708	\$810,195.10	Wi-Fi Hotspots for Online Learning	ETB