

**(ATTACHMENT 1) ACTION ON THE AWARD OF PROFESSIONAL SERVICES CONTRACTS**

*This item initiated by the Administration.*

**ADMINISTRATION'S RECOMMENDATION**

The Administration recommends that the Board approve the following professional services contracts:

**RFPs 936,  
937 & 938**

**Authorization to Extend Three Contracts with Time Warner Cable Business, LLC, for Leased Metro Ethernet Services, Internet Access Service and Connectivity, and ISDN PRI Telecommunications**

The Administration is requesting authorization to extend three contracts with Time Warner Cable Business, LLC ("Time Warner"), for services associated with leased metro Ethernet services, internet access service and connectivity, and ISDN PRI Telecommunications.

The E-Rate program, administered by the Federal Communications Commission ("FCC"), provides discounts on eligible telecommunications services to eligible schools and libraries. Discounts are available through an application process. The District has participated in this program since its inception in 1998.

E-Rate is governed by the Telecommunications Act of 1996 and the corresponding rules promulgated by the FCC, as well as by subsequent guidance and rule changes issued through FCC Orders. E-Rate is administered by the FCC's contractor, the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company. The District must strictly adhere to the FCC's rules and orders, and sufficient funding must be available to meet total funding demand for this category of services in order for its applications for E-Rate funding to be granted. The most significant requirements are 1) the winning vendor must be selected via a competitive procurement where price is the primary factor, and 2) resulting contracts must be fully executed before the submission of applications for funding requests to the SLD.

Time Warner was the chosen vendor in each of three separate competitive RFPs: 936, 937, and 938. The original contracts provided for four additional one-year extensions to be exercised solely in the discretion of MPS. These will each be the second one-year extension.

It is anticipated that E-Rate will pay an estimated 90% of the amount deemed E-Rate-eligible for leased metro Ethernet services and internet access service and connectivity. ISDN PRI telecommunications services are no longer eligible under E-Rate. As such, the District will be responsible for paying the total contract amount.

The contract extensions will run from July 1, 2019, through June 30, 2020. The total contract amounts in the second extension year are as follows:

<b>RFP 936</b>	<b>Leased Metro Ethernet Service</b>	
	TOTAL CONTRACT AMOUNT:	\$6,182,700
	ANTICIPATED E-RATE REIMBURSEMENT:	\$5,521,500.00
	ANTICIPATED MPS SHARE:	\$661,200*
<b>RFP 937</b>	<b>Internet Access Service and Connectivity</b>	
	TOTAL CONTRACT AMOUNT:	\$270,000.00
	ANTICIPATED E-RATE REIMBURSEMENT:	\$243,000.00
	ANTICIPATED MPS SHARE:	\$27,000.00
<b>RFP 938</b>	<b>ISDN PRI Telecommunications Services</b>	
	TOTAL CONTRACT AMOUNT:	\$411,300.00
	ANTICIPATED E-RATE REIMBURSEMENT:	\$0
	ANTICIPATED MPS SHARE:	\$411,300.00**

\*\$47,700 of total costs are ineligible under E-Rate. As such, the 90% E-Rate share is based on total E-Rate eligible costs of \$6,135,000.

\*\*ISDN PRI telecommunication services are no longer eligible under E-Rate.

Upon the Board’s approval, the District will sign the contract extensions prior to filing E-Rate applications. The Administration will make a request for funds to pay its share of the contract costs during the FY19-20 budget process.

**Budget Code:**

PIN-0-0-PSU-DW-ETEL .....(Network/Internet Connectivity).....\$6,864,000

**Time Warner Cable Business LLC d/b/a Time Warner Cable**

**HUB PARTICIPATION**

Required .....0%

Proposed .....N/A

\$ Value .....N/A

**STUDENT ENGAGEMENT**

Paid Student Employment Hour Commitment: 0 HOURS/12-mo contract

Student Career Awareness Commitment: 0 HOURS/12-mo contract

**RFP 962**

**Authorization to Extend a Contract with Goodwill Talentbridge LLC for Contingent Staffing Services**

The Administration is requesting authorization to extend a contract with Goodwill Talentbridge LLC (“Goodwill”) for contingent staffing services. Goodwill will be used to deliver contingent staffing services for nonexecutive personnel (classified positions). Positions include, but are not limited to, secretarial/clerical, food services, and children’s health assistants to MPS.

As a result of the high volume of hiring the district is required to do for classified positions, contingent staffing is necessary to fill these positions temporarily while the recruitment and hiring process is completed.

Contractor was chosen pursuant to RFP 962. The original contract provided for two one-year options to extend if certain performance metrics were met. Goodwill has met the performance metrics codified in the contract; therefore, MPS is exercising the first option year for the contract.

This contract extension will run from January 1, 2019, through December 31, 2019. The total cost of the contract in this first extension year will not exceed \$5,795,000.

**Budget Code:**

Varies by location using services.....\$5,795,000

**Goodwill Talentbridge LLC**

**PRIME CONTRACTOR INFORMATION**

Certified HUB Contractor? .....No  
Total # of Employees ..... 6,114  
Total # of Minorities ..... 3,118  
Total # of Women ..... 3,485

**HUB PARTICIPATION**

Required .....5%  
Proposed .....5%  
\$ Value .....TBD

**STUDENT ENGAGEMENT**

Paid Student Employment Hour Commitment: 600 HOURS/12-mo contract  
Student Career Awareness Commitment: 30 HOURS/12-mo contract

**RFP 986**

**Authorization to Contract with Follett School Solutions, Inc. and Mackin Educational Resources for Library Books and Library Materials**

The Administration is requesting authorization to enter into contracts with Follett School Solutions, Inc. and Mackin Educational Resources for library books and library materials. Schools throughout the District will be able to place purchase orders as needed throughout the term of these contracts. These contractors will be used to deliver library books and library materials throughout MPS.

Award recommendations are requested for the two highest-ranked vendors who responded to the RFP. Contractors were chosen pursuant to RFP 986, which closed October 3, 2018. Each contract will run from January 1, 2019, through December 31, 2019 (“Initial Term”), with the option to extend up to two additional one-year terms if certain performance metrics incorporated into the contract are met.

The total cost of the contracts in the Initial Term will not exceed \$1,600,000.

<b>Vendor</b>	<b>Award</b>
Follett School Solutions, Inc.	\$800,000
Mackin Educational Resources	\$800,000

**Budget Code:**

Varies by location ordering goods.....\$1,600,000

**Follett School Solutions, Inc.**

**PRIME CONTRACTOR INFORMATION**

Certified HUB Vendor? .....No  
Total # of Employees .....1,200+  
Total # of Minorities .....150  
Total # of Women .....720

**HUB PARTICIPATION**

Required .....5%  
Proposed .....5%  
\$ Value .....TBD

**STUDENT ENGAGEMENT**

Paid Student Employment Hour Commitment: 300 hours per 12-month contract  
Student Career Awareness Commitment: 10 hours per 12-month contract

**Mackin Educational Resources**

**PRIME CONTRACTOR INFORMATION**

Certified HUB Vendor? .....No  
Total # of Employees .....525  
Total # of Minorities .....144  
Total # of Women .....338

**HUB PARTICIPATION**

Required ..... 5%  
Proposed .....5%  
\$ Value .....TBD

**STUDENT ENGAGEMENT**

Paid Student Employment Hour Commitment: 300 hours per 12-month contract  
Student Career Awareness Commitment: 10 hours per 12-month contract