

REPORT OF THE BOARD'S DELEGATE TO THE MILWAUKEE PUBLIC LIBRARY'S BOARD OF TRUSTEES

July 26, 2018

Submitted by President Mark Sain

Report #1: **Milwaukee Public Library Board of Trustees'** **Regular Meeting** **Tuesday, May 22, 2018**

CALL TO ORDER AND ROLL CALL

President John Gurda called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:35 p.m. on Tuesday, May 22, 2018, in Community Room 1 of the Central Library, 814 West Wisconsin Avenue, Milwaukee, WI. A quorum was present.

Present: Michele Bria, Ald. Milele Coggs*, John Gurda, Ald. Nik Kovac*, Sup. Marcelia Nicholson*, Joan Prince, Dir. Mark Sain, Jennifer Smith, Paula Kiely

Excused: Sharon Cook, Ald. Cavalier Johnson, Chris Layden

Staff: Rachel Arndt, Ryan Daniels, Eileen Force Cahill, Joan Johnson, Dawn Lauber, Sarah Leszczynski, Sam McGovern-Rowen, Jennifer Meyer-Stearns, Judy Pinger, Rebecca Schweisberger, Kelly Wochinske

*Trustees Coggs, Kovac, and Nicholson participated by conference phone

PUBLIC COMMENT

Library Director Kiely introduced Rachel Arndt, Library Public Services Area Manager, who recently has been promoted to head the Central Library.

SPECIAL COMMUNICATIONS

ELECTION OF BOARD OFFICERS

President Gurda reviewed the slate presented by the Nominating Committee: Michele Bria for President, Joan Prince for Vice-President, and Chris Layden for Financial Secretary. No other nominations were presented. Trustee Prince moved to cast a unanimous ballot for the slate, and Trustee Sain seconded. Motion passed.

TRUSTEE RECOGNITION

Vice-President Bria presented a resolution honoring and thanking President Gurda for 25 years of service. President Gurda was also presented with a framed reproduction of a map of Milwaukee from 1870. A second reproduction of the map will be hung outside the Central Library's Humanities Department with a dedication in honor of President Gurda. Following the presentation, Dr. Bria led the meeting as President.

REPORTS

MILWAUKEE COUNTY FEDERATED LIBRARY SYSTEM (MCFLS) BOARD

The meeting of the MCFLS's board, which had been scheduled for May 21, 2018, had been rescheduled to May 23, 2018. Alderman Kovac and other MCFLS board members recently met with County Executive Chris Abele to discuss vacancies on the Board — currently only five of the seven seats are filled.

The nomination slate is in development, and Alderman Kovac requested that any recommendations for MCFLS board members be sent to him or County Executive Abele.

MCFLS has hired Jennifer Schmidt to be the Library Systems Administrator. Alderman Kovac asked about updates to the Public Library System Redesign project. Director Kiely referenced the Director's Report and provided an update to the Board.

FINANCE & PERSONNEL COMMITTEE

Trustee Prince provided a report from the Committee's meeting of May 22, 2018, regarding the quarterly review of the trust fund's investments, internal accounting management, and audit.

The Committee had recommended that the Board of Trustees accept and place on file the auditors' report. Trustee Gurda moved to accept the Committee's recommendation, and Trustee Sain seconded. Motion passed.

The Committee also had recommended that the Board of Trustees approve using a donation of \$24,080.00 from the Bradley Center Sports and Entertainment Corporation for archival processing. Trustee Gurda moved to accept the recommendation, and Trustee Sain seconded. Motion passed.

OLD BUSINESS

MPL BOARD RETREAT

Director Kiely referred to the MPL Board of Trustees' Governance Retreat Report, which documents the process and goals of the retreat. The report offers three recommendations:

1. implement selected resilient strategies;
2. prioritize new questions and emerging challenges that require generative work and develop and implement plans to complete generative work on selected new questions and emerging challenges; and
3. take action on the following board development priorities:
 - define and carry out board roles to advance equity;
 - implement trustee leadership-development and succession plans; and
 - continue efforts to build the Board's governance capacity.

Each recommendation had many topics for discussion. President Bria requested that the Innovation & Strategy Committee address two topics for each recommendation and report the results of that work to the Board as a whole.

Director Kiely noted that the Executive Committee can address some of the recommendations as well.

STRATEGIC DISCUSSION

MPL'S FUTURE

President Bria confirmed that there are two vacancies on the MPL's Board, both of which are mayoral appointments. Director Kiely has met with one potential candidate and has communicated the information to the Mayor's office.

Each Trustee is asked to perform a self-assessment and to complete the profile. Individual responses will be compiled to create a final version. The profile will highlight skills that each Trustee brings and identify additional skills to look for in the recruitment process.

After discussion, the Trustees concluded that the IT description could be changed from a specific skill set to a broader, high-level outlook including knowledge about artificial intelligence as it applies to the library.

Trustee Prince requested the addition of a Workforce Development column.

President Bria suggested sharing the complete profile with the appointing authorities. Trustee Prince noted that the profile could be useful to the Innovation & Strategy Committee for scheduling speakers for board-development presentations.

Director Kiely proposed creating a small working group to review the job description of Library Board Trustee. Trustee Smith and Alderman Kovac agreed to participate.

ADJOURNMENT

With no further business, the Milwaukee Public Library Board of Trustees' meeting of May 22, 2018, was adjourned at 5:30 p.m.

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Report #2:
Milwaukee Public Library Board of Trustees'
Regular Meeting
Tuesday, June 26, 2018

CALL TO ORDER AND ROLL CALL

President Michele Bria called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:53 p.m. on Tuesday, May 22, 2018, in Community Room 1 of the Central Library, 814 West Wisconsin Avenue, Milwaukee, WI. A quorum was present.

Present: Michele Bria, Ald. Milele Coggs*, Ald. Cavalier Johnson, Ald. Nik Kovac, Chris Layden, James Marten, Sup. Marcelia Nicholson, Paula Kiely

Excused: Joan Prince, Sharon Cook, Mark Sain, Jennifer Smith

Staff: Rachel Arndt, Eileen Force Cahill, Joan Johnson, Dawn Lauber, Sam McGovern-Rowen, Jennifer Meyer-Stearns, Judy Pinger, Rebecca Schweisberger, Kelly Wochinske

Others Present: Kevin Johnson, Mary Schanning & Rachel Kennedy, City Attorney's Office; Eric Pearson & Mason Lavey, Budget and Policy Division

*Trustees Coggs participated by conference phone.

PUBLIC COMMENT

President Bria introduced David Sosa, the Earn and Learn Summer Youth Intern assigned to the MPL's Administration.

SPECIAL COMMUNICATION

INTRODUCTION OF NEW TRUSTEE

President Bria introduced Trustee Jim Marten, who is Chair of the Department of History at Marquette University. Having been recommended to the Board by former President John Gurda, he was appointed by Mayor Tom Barrett.

STAFF RECOGNITION

The Board presented a resolution honoring Library Public Services Area Manager Dawn Lauber upon the occasion of her upcoming retirement and thanking her for her 35 years of service to the library.

REPORTS

MILWAUKEE COUNTY FEDERATED LIBRARY SYSTEM (MCFLS) BOARD

Trustee Nik Kovac, Resource Library Representative, reported on the MCFLS Board's meeting of June 18, 2018. At the meeting, the annual audit had been presented and approved.

The annual budget request for \$100,000 had been submitted to the County Executive. It was noted there could be changes to state funding as a result of the Public Library System Redesign (PLSR) Project. Director Kiely gave a brief explanation of the two models under consideration. There will be further discussion and briefing about the PLSR project at the MCFLS Board's next meeting and at the MPL Board's meeting in July.

NEW BUSINESS

MPL BOARD'S COMMITTEES

President Bria announced that Mark Sain will now chair the MPL Building and Development Committee. The remaining committee assignments will be shared at the Board's meeting on July 27, 2018.

CONTINGENT FINANCING

Assistant Library Director Jennifer Meyer-Stearns presented a memo outlining the energy performance request for proposal and the scoring of the two proposals received. The Board heard a request for approval to move forward with the investment grade audit to be performed by Johnson Controls. Trustee Johnson moved to approve, and Trustee Layden seconded. Motion passed.

OLD BUSINESS

MILL ROAD REDEVELOPMENT

Library Construction Project Manager Sam McGovern-Rowen and Assistant City Attorney Mary Schanning referenced a document summarizing the proposed changes to the Mill Road/Good Hope Developmen. Ms. Schanning noted that negotiations are ongoing and recommended going into closed session to discuss additional options.

President Bria stated her intention to convene in executive session, pursuant to Wisconsin Statutes, sec. 19.85(1)(e), for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in regard to the Mill Road Library Redevelopment Project. Trustee Layden made a motion to move to closed session, and Trustee Johnson seconded the motion. The motion unanimously passed. Director Kiely, Library Construction Project Manager McGovern-Rowen, Assistant Library Director Meyer-Stearns, Kevin Johnson, Ms. Schanning, and Administrative Assistant Rebecca Schweisberger remained during closed session.

After discussion, the Board reconvened in open session on a motion by Trustee Layden and seconded by Trustee Johnson. In open session, President Bria entertained a motion to authorize the City Attorneys to continue negotiations, contingent on negotiating within the parameters discussed in closed session and to sign an agreement, if one can be reached through negotiations. Trustee Layden moved, and Trustee Marten seconded. Motion passed.

ADJOURNMENT

With no further business, the Milwaukee Public Library Board of Trustees' meeting of June 26, 2018, was adjourned at 6:01 p.m.