

(ATTACHMENT 1) Request to Waive Administrative Policy 3.09(9)(e) and Enter into a Contract with U.S. Bank National Association and Canon Financial Services, Inc.

State Authorization to Issue a Contract with U.S. Bank National Association for Enterprise Banking Services

The Administration is requesting authorization to waive the three-year term limit of Administrative Policy 3.09(9)(e) and enter into a contract with U.S. Bank National Association to perform the banking services of the District.

In accordance with 3.09(7)(e)1a, the District has not directly engaged in a competitive procurement process for these services. Instead, these services will be obtained pursuant to Wisconsin State Contract 505ENT-M21-ENTBANKING-01, the result of a competitive selection process by the State of Wisconsin.

Given the processes and procedures inherent in a banking relationship, we are requesting a waiver of the three-year term limit. The contract will have a term of March 1, 2024, through June 30, 2027.

The total cost of the contract will not exceed \$20,600 annually. This expenditure will be offset by interest earnings and earning credits on the average daily balances on deposit with the bank. The combination of the earnings credits and interest earnings, offset against the cost of banking services, will result in the lowest net cost of services to the District.

Budget Code:

FSC-0-0-BSF-DW-EDDU..... (Contract-Board Funding)\$61,800.00

U.S. Bank National Association

PRIME CONTRACTOR INFORMATION

Certified HUB Contractor?NA.

Total # of Employees NA

Total # of MinoritiesNA

Total # of WomenNA

HUB PARTICIPATION

Required0%

ProposedNA

\$ ValueNA

STUDENT ENGAGEMENT (hours per 12-month contract)

Paid Student Employment Hour Commitment: 0 HOURS

Student Career Awareness Commitment: 0 HOURS

STATE Authorization to Enter into a Lease Agreement with Canon Financial Services, Inc. for a Multi-Purpose Digital Color Press Bundle and Canon Solutions America, Inc. for the Printing Usage Costs

The Administration is requesting authorization to waive the three-year-term limit of Administrative Policy 3.09(9)(e) and enter into a lease with Canon Financial Services, Inc. ("Canon"), for a multi-purpose digital color press bundle and Canon Solutions America, Inc for the printing usage costs also known as clicks.

Canon will provide a Canon V900 Color Printer and iJet 1175 Color Envelope Printer. This equipment is necessary for the Division of Duplicating Services to continue providing quality services and products needed for district stakeholders. This equipment replaces an existing Canon IPC8000VP printer that was being leased. The lease agreement on the IPC8000VP expires in August 2025. As such, this contract agreement with Canon is the best available option. There will be no equipment sale. Maintenance is included.

This purchase is made under the State of Wisconsin Contract #505ENT-M20-MFDCOPIER-02 and NASPO Wisconsin #140595.

This lease term will run for 63 months from March 1, 2024, through May 1, 2029, and will not exceed \$245,070.00.

The printing usage costs will not exceed \$270,209.52 and the agreement will run from March 1, 2024, through May 1, 2029.

The total of the two agreements will not exceed \$515,279.52 over the course of the term of the agreements.

Budget Code:

DUP-0-0-DUP-DU-EMTC ...(Duplicating Services - Contracted Services)\$245,070.00

Canon Financial Services, Inc.

HUB PARTICIPATION

Required 0%
Proposed N/A%
\$ Value N/A

STUDENT ENGAGEMENT (hours per 12-month contract)

Paid Student Employment Hour Commitment: 0 HOURS
Student Career Awareness Commitment: 0 HOURS

Budget Code:

DUP-0-0-DUP-DU-EMTC(Duplicating Services - Contracted Services)\$270,209.52

Canon Solutions America, Inc.

HUB PARTICIPATION

Required0%
ProposedN/A%
\$ Value N/A

STUDENT ENGAGEMENT (hours per 12-month contract)

Paid Student Employment Hour Commitment: 0 HOURS
Student Career Awareness Commitment: 0 HOURS