

# ADMINISTRATIVE POLICIES OF THE MILWAUKEE PUBLIC SCHOOLS

## ADMINISTRATIVE POLICY 2.15 RESEARCH AND SURVEY PROPOSALS

### (1) OVERVIEW

While the Milwaukee Public Schools encourages educational research and the collection of information for educational decision making, the need for research and the collection of information should always be balanced against the District's mission and goals; therefore, all requests for conducting research within Milwaukee Public Schools shall be formally reviewed by a committee comprising staff from the Division of Research and Evaluation, Central Services departments, and school-based personnel, when applicable.

### (2) CRITERIA

The criteria that shall be used in the evaluation of requests to conduct research are as follows:

- (a) Significance: Focuses on matters of concern and potential usefulness to the district; promises worthwhile contribution to the field of education.
- (b) Alignment: Is consistent with the district's Strategic Plan and goals, as well as with local values and standards.
- (c) Design: Is based on adequate conceptual framework, research questions, and data collection, analysis, and inference procedures.
- (d) Protection of Human Rights: Has the approval of the Institutional Review Board of the sponsoring university or other sponsoring organization; demonstrates procedures for informed consent to participate; maintains confidentiality of information pertaining to students, staff, and the District.
- (e) Logistics: Entails minimum disruption of district, school, and classroom operations; requires minimum time of students and staff.
- (f) Reporting: Proposes clear and timely arrangements for the dissemination of results to district staff.
- (g) Costs: Any additional costs to the District related to the proposal (e.g., duplicating, extracting data, or programming) shall be borne by the research applicant.

**History:** Adopted 3-27-01; revised 06-30-16  
**Cross Ref.:** Admin. Policy 2.14 Assessment Ethics Policy  
6.31 Professional Research Activities: Certificated Staff

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