

(ATTACHMENT 1) ACTION ON THE AWARD OF PROFESSIONAL SERVICES CONTRACTS

This item initiated by the Administration.

ADMINISTRATION’S RECOMMENDATION

The Administration recommends that the Board approve the following professional services contracts:

RFP 968 Authorization to Extend a Contract with Sysco Eastern Wisconsin, LLC for Prime Vendor/Distributor for Food and Supplies

The Administration is requesting authorization to extend contracts with Sysco Eastern Wisconsin, LLC (“Sysco”) for the delivery of food and supplies to Milwaukee Public Schools. This contractor will be responsible for ordering, warehousing, delivering food/supplies and providing information/services for the Districts Department of Nutrition Services.

The contract allows the District to develop a working relationship with a prime vendor/distributor to provide a broad range of products and services through a single distribution system.

Contractor was chosen pursuant to RFP 968, which closed on March 2, 2018. The initial term was from July 1, 2018 through June 30, 2019. The contract provided for four one-year options to extend if certain performance metrics were met. The contractor met the performance metrics codified in its contract; therefore, MPS is exercising the first option from July 1, 2019 through June 30, 2020 (“Year 2”).

The total cost in Year 2 will be \$25,000,000.

Budget Codes to be charged:

LNC-0-0-LNH-XX-EFOD	Food – Lunch
LNC-0-0-LNH-XX-EACR	Food Ala Carte/Catering – Lunch
LNC-0-0-LNH-XX-ESUP	Supplies-Consumable – Lunch
LNC-0-0-LNH-XX-ENCQ	Non-Capital Equipment – Lunch
LNC-0-0-LNH-XX-EFCM	Commodities (Federal) – Lunch
BKF-0-0-BKF-XX-EFOD	Food – Breakfast
BKF-0-0-BKF-XX-ESUP	Supplies-Consumable – Breakfast
BKF-0-0-BKF-XX-ENCQ	Non-Capital Equipment – Breakfast
SFS-0-0-SLN-XX-EFOD	Food – Summer School
SFS-0-0-SLN-XX-ESUP	Supplies-Consumable – Summer School
SFS-0-0-SLN-XX-ENCQ	Non-Capital Equipment – Summer School
SFS-0-0-SLN-XX-EFCM	Commodities (Federal) – Summer School
DNR-0-0-DNR-XX-EFOD	Food – Dinner
DNR-0-0-DNR-XX-ESUP	Supplies-Consumable – Dinner
SNK-0-0-SNK-XX-EFOD	Food – Snack
SNK-0-0-SNK-XX-ESUP	Supplies-Consumable – Snack
CAT-0-0-FNP-XX-EFOD	Food – Non-program
CAT-0-0-FNP-XX-ESUP	Supplies-Consumable – Non-program

Sysco Eastern Wisconsin, LLC

PRIME CONTRACTOR INFORMATION

Certified HUB Contractor?NO

Total # of Employees380

Total # of Minorities44
 Total # of Women81
HUB PARTICIPATION
 Required5%
 Proposed5%
 \$ ValueTBD
STUDENT ENGAGEMENT
 Paid Student Employment Hour Commitment: 900 HOURS/12-mo contract
 Student Career Awareness Commitment: 20 HOURS/12-mo contract

RFP 970 Authorization to extend services with Rehab Solutions, LLC, EBS Healthcare Staffing Services, Inc. d/b/a EBS-Educational Based Services, Cumberland Therapy Services, LLC, and Sunbelt Staffing, LLC, for Speech-Language Pathology Services

The Administration requests authorization to contract with Rehab Solutions, LLC (“Rehab Solutions”), EBS Healthcare Staffing Services, Inc. d/b/a EBS-Educational Based Services (“EBS”), Cumberland Therapy Services, LLC (“Cumberland”), and Sunbelt Staffing, LLC (“Sunbelt”) to provide speech-language pathology services mandated by the Individuals with Disabilities Education Act (IDEA) and as outlined in the Individual Education Plan (IEP) for each eligible student.

These contracted services are needed due to the severe shortage of speech-language pathologists available to MPS, rendering MPS unable to fill its vacant speech-language pathologist positions. The shortage of speech-language pathologists in MPS mirrors the shortage of qualified speech-language pathologist personnel that exists nationwide. The Speech-Language Disabilities Program currently has five existing vacancies, four known retirements, six known resignations and the equivalent of approximately 5.0 FTEs needed annually to provide services to cover the various leaves the Speech-Language Disabilities Program incurs, such as those required by short term medical or child-rearing leaves.

Services to be provided by speech-language pathologists include speech and language therapy services, evaluation of children’s eligibility for such services, IEP development, Medicaid billing, and other reporting requirements.

The four vendors were chosen pursuant to RFP 970 which closed on January 18, 2018. The original contracts provided for two one-year options to extend if certain performance objectives were met. The vendors met the performance objectives codified in the contracts; therefore, MPS is exercising the first option year for the contracts.

These first contract extensions will run from July 1, 2019 through June 30, 2020.

The Administration is seeking authorization for a compensation amount not to exceed \$1,429,750 to be distributed across the four vendors based on their ability to provide qualified staff.

The total cost of the Rehab Solutions contract in the first extension will not exceed \$652,500. The total cost of the EBS contract in the first extension will not exceed \$602,000. The total cost of the Cumberland contract in the first extension will not exceed \$175,250. No additional funds will be allocated for the first extension for Sunbelt Staffing LLC.

Budget Code:

SPL-0-I-EEN-DW-ECTS.....(Speech-Language - Contract Services).....\$1,429,750

Rehab Solutions, LLC

PRIME CONTRACTOR INFORMATION

Certified HUB Contractor? Yes
Total # of Employees 18
Total # of Minorities 2
Total # of Women 15

HUB PARTICIPATION

Required N/A
Proposed N/A
\$ Value N/A

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 300 HOURS/12-mo contract
Student Career Awareness Commitment: 10 HOURS/12-mo contract

EBS Healthcare Staffing Services, Inc. d/b/a EBS – Educational Based Services

PRIME CONTRACTOR INFORMATION

Certified HUB Contractor? No
Total # of Employees 2,269
Total # of Minorities 907
Total # of Women 1,974

HUB PARTICIPATION

Required N/A
Proposed N/A
\$ Value N/A

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 300 HOURS/12-mo contract
Student Career Awareness Commitment: 10 HOURS/12-mo contract

Cumberland Therapy Services, LLC

PRIME CONTRACTOR INFORMATION

Certified HUB Contractor? No
Total # of Employees 500
Total # of Minorities 121
Total # of Women 449

HUB PARTICIPATION

Required N/A
Proposed N/A
\$ Value N/A

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 300 HOURS/12-mo contract
Student Career Awareness Commitment: 10 HOURS/12-mo contract

Sunbelt Staffing, LLC

PRIME CONTRACTOR INFORMATION

Certified HUB Contractor? No
Total # of Employees 105
Total # of Minorities 17
Total # of Women 75

HUB PARTICIPATION

Required N/A
Proposed N/A
\$ Value N/A

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 300 HOURS/12-mo contract
Student Career Awareness Commitment: 10 HOURS/12-mo contract

RFP 979

Authorization to Extend a Contract with MJ Care, Inc. d/b/a Gemino Healthcare f/b/o MJ Care, for Provision of Occupational Therapy Services

The Administration requests authorization to extend a contract with MJ Care, Inc. d/b/a Gemino Healthcare f/b/o MJ Care, (“MJ Care”) for occupational therapy (“OT”) services as required by Individual Education Plans (“IEPs”) when staff vacancies exist or for long-term employee leave.

While MPS is currently fully staffed for occupational therapy positions, 2 FTE staff members will be utilizing o leave beginning in the 2019-2020 school year, making it necessary to contract for those services. Services to be provided by occupational therapists include direct therapy intervention, development of IEPs, participation in IEP-team meetings, consultation with teachers and support staff and documentation for Medicaid billing.

Contractor was chosen pursuant to RFP 979 which closed on May 1, 2018. The original contract provided for two one-year options to extend if certain performance objectives were met. MJ Care met the performance objectives codified in the contract; therefore, MPS is exercising the first option year for the contract.

This first contract extension will run from July 1, 2019 through June 30, 2020.

The total cost of the first extension will not exceed \$75,000.

Budget Code:

OTS-0-0-SES-DE-ECTS.....(Occupational Therapy – Contract Services).....\$75,000

MJ Care, Inc.

PRIME CONTRACTOR INFORMATION

Certified HUB Vendor?Yes
Total # of Employees691
Total # of Minorities30
Total # of Women627

HUB PARTICIPATION

Required.....NA
Proposed.....NA
\$ Value.....NA

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 300 HOURS/ 12-month contract
Student Career Awareness Commitment: 10 HOURS/ 12-month contract

RFP 1003

Authorization to Enter into Contract with Lingua Pros, LLC for Translation Services

The Administration is requesting authorization to extend the contract with Lingua Pros, LLC (“LP”) for translation services. This contractor provides written translation services in a variety of languages to schools and departments across the District.

MPS is a multicultural, multilingual school district. The translation services provided by LP provide the support the District needs to make sure families of all languages are able to receive information about the District, their schools and their children in the language in which they are most comfortable reading.

This vendor was chosen pursuant to RFP 1003, which closed on April 5, 2019.

This contract will run from July 1, 2019 through June 30, 2019 with two one-year options to extend if performance metrics incorporated into the contract are met. The total cost of the

contract in this initial year will not exceed \$300,000.

Budget Code:

OGA-0-0-SSF-IC-ECTS...(Translation and Interpretation– Contract Services)...\$300,000

Lingua Pros, LLC

PRIME CONTRACTOR INFORMATION

Certified HUB Vendor? NO
Total # of Employees6
Total # of Minorities3
Total # of Women4

HUB PARTICIPATION

Required15%
Proposed15%
\$ ValueN/A

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 300 HOURS/12-mo contract
Student Career Awareness Commitment: 10 HOURS/12-mo contract

RFP 1003

Authorization to Enter into Two Contracts with Lakeside Ventures, Inc., for Translation and Interpretation Services

The Administration is requesting authorization to enter into two contract with Lakeside Ventures, Inc. d/b/a International Languages (“Lakeside”) for translation and interpretation services. This contractor provides written translation services in a variety of languages to schools and departments across the District; and oral interpretation for district and school events.

MPS is a multicultural, multilingual school district. The services provided by Lakeside provide the support the District needs to make sure families of all languages are able to receive information about the District, their schools and their children in the language in which they are most comfortable reading and speaking. The interpretation services provided ensure important District events are as inclusive as possible.

This vendor was chosen pursuant to RFP 1003, which closed on April 5, 2019.

These contracts will run from July 1, 2019 through June 30, 2020 with two one-year options to extend if performance metrics incorporated into the contracts are met. The total cost of the translation services contract in this initial year will not exceed \$300,000. The total cost of the interpretation services contract in this initial year will not exceed \$200,000.

Budget Code:

OGA-0-0-SSF-IC-ECTS...(Translation and Interpretation– Contract Services)...\$500,000

Lakeside Ventures, Inc.

PRIME CONTRACTOR INFORMATION

Certified HUB Vendor? Yes
Total # of Employees59
Total # of Minorities56
Total # of Women39

HUB PARTICIPATION

Required15%
Proposed15%
\$ ValueN/A

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 300 HOURS/12-mo contract
Student Career Awareness Commitment: 10 HOURS/12-mo contract

Authorization to Contract with Literacy Services of Wisconsin, Inc., for Adult Education Services

The Administration is requesting authorization to enter into a contract with Literacy Services of Wisconsin, Inc. ("Literacy Services") for adult education services. Literacy Services will manage and staff the adult learning labs at North Division High School and South Division High School. The adult learning labs will be open to all Milwaukee adults. Participants will receive a comprehensive assessment of their adult learning needs and receive tailored adult education services based on those needs including adult basic education, adult secondary education, English language learning, civics and citizenship education, and computer literacy training.

Contractor was chosen pursuant to RFP 1012, which closed on May 9, 2019. The contract will run from July 1, 2019 through June 30, 2020, (the "Initial Term"), with two additional one-year options to extend if certain performance metrics incorporated into the contract are met.

The total cost of the contract in the Initial Term will not exceed \$130,000.

Budget Code:

RAE-0-0-ADE-IF-ECTS..... (Adult Education – Contract Services)\$130,000

Literacy Services of Wisconsin, Inc.

PRIME CONTRACTOR INFORMATION

Certified HUB Contractor?No
Total # of Employees22
Total # of Minorities8
Total # of Women15

HUB PARTICIPATION

RequiredN/A
ProposedN/A
\$ ValueN/A

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 200 HOURS/12-mo contract
Student Career Awareness Commitment: 10 HOURS/12-mo contract