

**(ATTACHMENT 1) ACTION ON THE AWARD OF PROFESSIONAL SERVICES CONTRACTS**

*This item initiated by the Administration.*

**ADMINISTRATION’S RECOMMENDATION**

The Administration recommends that the Board approve the following professional services contracts:

**RFP 987 Authorization to Contract with Sunbelt Staffing, LLC, for Nursing Services**

The Administration is requesting authorization to contract with Sunbelt Staffing, LLC (“Sunbelt”), for registered nurse (“RN”) and ventilator/tracheostomy certified licensed practical nurse (“LPN”) services.

These contracted services are needed due to the shortage of nurses available to MPS, rendering MPS unable to fulfill its vacant nursing positions. Direct nursing care services are critical to maintaining the health and wellness of MPS students. RNs provide direct nursing care for the health and illness needs of students. LPNs work on an as-needed basis with medically fragile students. MPS estimates a need for approximately 8-10 RNs and 5-6 LPNs annually.

On August 30, 2018, the Board approved two contractors for nursing services. The two contractors were chosen pursuant to RFP 987, which closed on July 27, 2018. However, one of the approved contractors, Delta-T Group Illinois, Inc. (“Delta-T”) was unable to meet the district’s needs and their contract was terminated. Sunbelt was the next highest scoring respondent to RFP 987 and this contract will replace the contract with Delta-T. The contract with Sunbelt will run from March 1, 2019 through August 31, 2019, (the “Initial Term”), with the possibility of two, one-year extensions to run from September 1, 2019 through August 31, 2020 and September 1, 2020 through August 31, 2021 if certain performance metrics incorporated into the contract are met.

The total cost of the Sunbelt contract in the Initial Term will not exceed \$220,000.

**Budget Code:**

NRR-0-0-BDN-DW-ECTS.....(Nursing – Contract Services).....\$220,000

**Sunbelt Staffing, LLC.**

**PRIME CONTRACTOR INFORMATION**

Certified HUB Contractor? .....No  
Total # of Employees .....105  
Total # of Minorities .....17  
Total # of Women .....75

**HUB PARTICIPATION**

Required .....0%  
Proposed .....0%  
\$ Value .....N/A

**STUDENT ENGAGEMENT**

Paid Student Employment Hour Commitment: 400 HOURS/12-mo contract  
Student Career Awareness Commitment: 10 HOURS/12-mo contract