

(ATTACHMENT 1) ACTION ON THE AWARD OF EXCEPTION-TO-BID REQUESTS

This item initiated by the Administration.

ADMINISTRATION’S RECOMMENDATION

The Administration recommends that the Board approve the following exception-to-bid requests:

State Contract **Authorization to Extend a Contract with Language Line Services, Inc., for Phone**
CFD0407 **and Video Interpreting Services**

The Administration is requesting authorization to extend the contract with Language Line Services, Inc. (“Language Line”) for phone and video interpreting services. This contractor provides foreign language interpretation services over the phone and video remote interpreting for all schools and departments within the MPS system.

These services are necessary to comply with federal and state regulations regarding equal access to education, Title VI and Title XIX, as well as the language access requirements set forth by the Office of Refugees.

The exception from the requirement of a competitive procurement process conducted by the Department of Procurement and Risk Management for this contract is on the basis of purchasing through an existing state contract which was competitively bid (Administrative Policy 3.09(7)(e)(1)(a)).

The contractor was chosen pursuant to Wisconsin State Contract CFD0407. The original contract provided for two one-year options to extend if certain performance metrics were met. Language Line met the performance metrics codified in the contract; therefore, MPS is exercising the first option year for the contract.

This first contract extension will run from July 1, 2018 through June 30, 2019. The total cost of the contract in this extension year will not exceed \$75,000.

Budget Code:

OGA-0-0-SSF-CI-ECTS....(School Special Funds – Contract Services).....\$75,000

Language Line Services, Inc.

HUB PARTICIPATION

Required5%
Proposed5%
\$ ValueNA

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 0 HOURS/12-mo contract
Student Career Awareness Commitment: 0 HOUR/12-mo contract

Exception **Authorization to Purchase News 2 You Products for a Unique Learning System for**
Educational Services

The Administration is requesting authorization to purchase from News 2 You Products (“n2y”) for Unique Learning System, a comprehensive, modified curriculum for students with significant intellectual disabilities who participate in a curriculum based on the Common Core Essential Elements. This curriculum encompasses all academic areas for grades 1 through 12: literacy; math; science; and social studies.

The Unique Learning System provides differentiated learning materials with adapted methods for instruction so the students participate in rigorous daily classroom instruction similar to that of their non-disabled peers. The activities include visual representations onscreen, hearing text-to-speech as selected text is read aloud, hands-on learning with experiments and written expression opportunities. The Unique Learning System includes a standards-based set of interactive tools specifically designed for students with disabilities to access the general curriculum. All materials, licenses and on-line access for the proposed product are included in this purchase.

News 2 You Products has provided MPS with this curriculum for the past seven years. RFP 921 was issued in May 2016 to test the marketplace, but did not result in an award. As such, the Administration chose to continue to utilize n2y based on the familiarity with the curriculum throughout the District.

The exception from the requirement of a competitive procurement process for this purchase has been granted on the basis of continuity of services (Administrative Policy 3.09(7)(e)(1)(b)(iv)).

The first option to extend was exercised for the 2017-2018 school year. The Administration seeks to exercise the second option to extend. This purchase will cover the period from September 1, 2018 to August 31, 2019.

The total cost of the goods purchased will not exceed \$140,000.

Budget Code:

SSU-0-A-IF9-DW-ECTS..... (IDEA – Contracted Services)..... \$140,000

News 2 You Products

HUB PARTICIPATION

Required0%
Proposed0%
\$ ValueNA

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 200 HOURS/12-mo contract
Student Career Awareness Commitment: 10 HOUR/12-mo contract