

(ATTACHMENT 2) ACTION ON MONTHLY FINANCE MATTERS: AUTHORIZATION TO MAKE PURCHASES REPORT ON CHANGE ORDERS IN EXCESS OF \$25,000; ACCEPTANCE OF THE REPORT ON REVENUES AND EXPENSES; MONTHLY EXPENDITURE CONTROL REPORT; REPORT ON BUDGET TRANSFERS; REPORT ON CONTRACTS UNDER \$50,000 AND CUMULATIVE TOTAL REPORT; ACCEPTANCE OF DONATIONS

REPORT ON CHANGE ORDERS IN EXCESS OF \$25,000

In compliance with Administrative Policy 3.09(10)(e)1, the Administration is reporting change orders to existing contracts whose collective net value exceed \$25,000.

**Contract: C025823
Gallagher Bassett Services Inc**

On September 29, 2016, the Milwaukee Board of School Directors and Gallagher Bassett Services Inc entered into Professional Services Contract number C025823 ("Contract"), with a term of July 1, 2016, through June 30, 2019, for third-party administration of the district's workers compensation program with the option to renew for two one (1) year term, upon Board approval. On July 19, 2017, a Request to Change Contract (RCC) was approved to decrease the contract by \$76,212. On September 26, 2019, the Board approved a three-year renewal of the contract with at term of October 1, 2019, through October 1, 2022, and total cost not to exceed \$750,000. The three-year term was granted as Administration was able to negotiate better pricing with a three-year extension. On October 13, 2023, an RCC was approved to add funds of \$51,807 based on actual claims.

Original Contract Amount:	\$1,500,000.00
RCC 7/19/2017	(76,212.00)
Extension	750,000.00
RCC 10/13/2023	<u>51,807.00</u>
Ending amount:	\$2,225,595.00

**Contract: C031537
Summit Clinical Laboratories LLC**

On May 1, 2023, the Milwaukee Board of School Directors and Summit Clinical Laboratories LLC entered into Professional Services Contract number C030537 ("Contract"), with a term of May 1, 2023, through June 30, 2023, for temporary services for food service, clerical, children's health assistants, and paraprofessionals for third-party administration of the district's workers compensation program. On June 29, 2023, the Board approved a contract extension from July 1, 2023, through June 30, 2024, with compensation not to exceed \$530,000. On October 25, 2023, a Request to Change Contract (RCC) was approved to decrease the contract by \$34,944.64 and the corresponding budget code. On October 25, 2023, an RCC was approved to add funds of \$600,000 to the contract to support teaching and learning in classrooms. Currently, we are averaging \$69,000 per month. These additional funds should cover the remaining months for the FY24 school year.

Original Contract Amount:	\$ 49,999.00
First Extension 6/29/2023	530,000.00
RCC 10/25/2023	(34,944.64)
RCC 10/25/2023	<u>600,000.00</u>
Ending amount:	\$1,145,054.36

**Contract: P977766
Holiday Wholesale**

On January 1, 2023, the Milwaukee Board of School Directors and Holiday Wholesale entered into Blanket Purchase Order number P977766 ("Blanket"), with a term of February 1, 2023, through January 31, 2025, to purchase food and beverage items which are then sold at Recreation events. On November 14, 2023, a Request to Change Contract (RCC) was approved to add \$30,000 for the second year of the blanket purchase order.

Original Contract Amount:	\$ 30,000.00
RCC 11/14/2023	<u>30,000.00</u>
Ending amount:	\$ 60,000.00