

(ATTACHMENT 1) ACTION ON MONTHLY FINANCE MATTERS: INFORMATIONAL REPORTS ON ORDERS IN EXCESS OF \$25,000 AND CUMULATIVE PURCHASES IN EXCESS OF \$50,000; REPORT ON REVENUES AND EXPENSES; MONTHLY EXPENDITURE CONTROL REPORT; REPORT ON ADMINISTRATIVE AND SCHOOL FUND TRANSFERS; REPORT ON CONTRACTS UNDER \$50,000 AND CUMULATIVE TOTAL REPORT; REPORT ON MONTHLY GRANT AWARDS; ACCEPTANCE OF DONATIONS

INFORMATIONAL REPORT ON CHANGE ORDERS IN EXCESS OF \$25,000

In compliance with Administrative Policy 3.09(10)(e)1, the Administration is reporting change orders to existing contracts whose collective net value exceeds \$25,000.

Contract: C026443

Transit Express, Inc.

On July 1, 2017 the Administration requested authorization to enter into a Contract with Transit Express, Inc. for human service vehicle (HSV) or van transportation services. The vendor was chosen pursuant to RFB 5759 for the amount of \$160,000 in the Initial term. Due to the increase in route transportation needs throughout the 2017-18 school year, the contract has now met the compensation amount. In order to remit payment for the services provided by Transit Express, Inc. additional funds are required in the amount of \$52,965.21.

Original Contract Amount: \$160,000

Increase: \$52,965.21

Adjusted Contract Amount: \$212,965.21

Contract: C026699

First Student, Inc.

On July 1, 2014 the Administration requested authorization to enter into a Contract with First Student, Inc. for yellow school bus transportation services. The vendor was chosen pursuant to RFP 844 for the amount of \$5,296,373 for the fourth term. Due to the increase in route transportation needs throughout the 2017-18 school year, the contract has now met the compensation amount. In order to remit payment for the services provided by First Student, Inc., additional funds are required in the amount of \$794,455.

Original Contract Amount: \$5,296,373

Increase: \$794,455

Adjusted Contract Amount: \$6,090,828

Contract: C026702

Lakeside Buses of Wisconsin, Inc.

On July 1, 2014 the Administration requested authorization to enter into a Contract with Lakeside Buses of Wisconsin, Inc. for yellow school bus transportation services. The vendor was chosen pursuant to RFP 844 for the amount of \$9,509,067 for the fourth term. Due to the increase in route transportation needs throughout the 2017-18 school year, the contract has now met the compensation amount. In order to remit payment for the services provided by Lakeside Buses of Wisconsin, Inc., additional funds are required in the amount of \$1,428,360.

Original Contract Amount: \$9,509,067

Increase: \$1,428,360

Adjusted Contract Amount: \$10,937,427

Contract: C026704

Riteway Bus Service, Inc.

On July 1, 2014 the Administration requested authorization to enter into a Contract with Riteway Bus Service, Inc. for yellow school bus transportation services. The vendor was chosen pursuant to RFP 844 for the amount of \$8,039,200 for the fourth term. Due to the increase in route

transportation needs throughout the 2017-18 school year, the contract has now met the compensation amount. In order to remit payment for the services provided by Riteway Bus Service, Inc. additional funds are required in the amount of \$1,755,880.

Original Contract Amount: \$8,039,200
 Increase: \$1,755,880
 Adjusted Contract Amount: \$9,795,080

INFORMATIONAL REPORT ON CUMULATIVE PURCHASES IN EXCESS OF \$50,000

In compliance with Administrative Policy 3.09(6)(b), the Administration is reporting a cumulative total of individual contracts with the Wisconsin Center District (WCD) that were not previously approved by the Board. These contracts were for the “Super Graduation” events that were held in May 2018. The schedule of the “Super Graduation” dates at the UW-Panther Arena were as follows:

Date	School
May 21, 2018	Bradley Tech High School
May 21, 2018	Hamilton High School
May 22, 2018	Madison High School
May 22, 2018	Morse Marshall High School
May 22, 2018	Washington High School
May 23, 2018	Pulaski High School
May 23, 2018	South Division High School
May 23, 2018	Vincent High School
May 24, 2018	Bay View High School
May 24, 2018	Milwaukee School of Languages
May 24, 2018	Ronald Reagan High School

Due to the number of graduations, the Administration was able to negotiate reduced rates which led to a total cost savings of \$8,478.57 for the District, compared to last year in which eight (3 less graduations than 2018) were held at the UW-Panther Arena. This District initiative has also had a positive impact at the school level from a processing standpoint by reducing the time needed to spend on completing administration work. Because the WCD enters agreements on a per date basis, individual contracts were executed for each date. The total amount for eleven graduations, on four contracts, was \$117,520.420

INFORMATIONAL REPORT ON CUMULATIVE PURCHASES IN EXCESS OF \$50,000

In compliance with Administrative Policy 3.09(6)(b), the Administration is reporting a cumulative total of individual purchase orders with Viterbo University and Edgewood College that were not previously approved by the Board. These POs are for “MPS University” classes. MPSU is a partnership with area universities that allows MPS to offer and teach credit-level university courses that lead to specific licensures in high needs areas to its employees at a reduced cost. Licensure programs offered by Viterbo include: Cross-categorical Special Education 801, Reading Teacher 316 and Reading Specialist 17. Licensure programs offered by Edgewood College include: Educational Leadership Principal 51 and School Business Administrator 08.

Courses required for each licensure are offered in 8 weeks sessions, with programs taking 12-18 months to complete if all necessary courses are taken consecutively, including in the summer.

MPS has negotiated discounted per-credit pricing with each partner. MPS employee participants are responsible for sharing in the cost of the program (between \$1,050-\$2,400 depending on the program), costs are recovered by MPS via automatic payroll deductions. The MPS-paid portion of the program is considered tuition reimbursement. Employees taking courses through MPSU are not eligible to receive any additional tuition reimbursement while participating in MPSU programs.

Programs are offered based on employee demand, which can fluctuate. In FY18, 87 MPS employees completed programs with Viterbo and 19 MPS employees are currently enrolled. 44 MPS employees are currently enrolled in the Edgewood programs.

MPSU also has a partnership with Concordia University to offer a 6-credit Alternative Education 952 license program. In FY18, 18 MPS employees completed that license program.

Educational Partner	PO Totals	Reimbursable Amount	Total Board Funds
Viterbo University	\$114,840	\$61,950	\$52,890
Edgewood College	\$69,460	\$35,100	\$34,360
Concordia University	\$27,000	\$7,200	\$19,800