

(ATTACHMENT 1) ACTION ON MONTHLY FINANCE MATTERS: AUTHORIZATION TO MAKE PURCHASES REPORT ON CHANGE ORDERS IN EXCESS OF \$25,000; ACCEPTANCE OF THE REPORT ON REVENUES AND EXPENSES; MONTHLY EXPENDITURE CONTROL REPORT; SCHOOL FUND TRANSFERS; REPORT ON CONTRACTS UNDER \$50,000 AND CUMULATIVE TOTAL REPORT; REPORT ON MONTHLY GRANT AWARDS; ACCEPTANCE OF DONATIONS.

RFB 5784 Authorization to Extend a Blanket Agreement with American Lithography and Publishing, Inc., for Printing and Mailing of Four Seasonal Recreation Guides

The Administration is requesting authorization to extend the blanket agreement with American Lithography and Publishing, Inc., (“American Lithography”) to provide printing and mailing of the MPS Department of Recreation and Community Services four seasonal recreation guides.

Contractor was chosen pursuant to RFB 5784 which closed on December 3, 2019. American Lithography was the lowest-complying bidder. The original agreement provided for two one-year options to extend if certain performance metrics were met. American Lithography met the performance metrics codified in the bid; therefore, MPS is exercising the second and final extension option (“Year 3”) for the blanket agreement.

This agreement extension will run from February 1, 2022 through January 31, 2023. The total cost of the blanket agreement in this extension year will not exceed \$244,252.

Budget Code:

CSV-0-0-PRC-RC-EADV.....(Community Recreation–Official Advertising).....\$244,252

American Lithography and Publishing, Inc.

PRIME CONTRACTOR INFORMATION

Certified HUB Vendor?NO
Total # of Employees18
Total # of Minorities4
Total # of Women2

HUB PARTICIPATION

Required N/A
Proposed N/A
\$ Value N/A

STUDENT ENGAGEMENT (hours per 12-month contract)

Paid Student Employment: 300
Student Career Awareness Commitment: ...10

NASPO

ValuePoint Contract Authorization to Purchase with Deere & Company for Ground Maintenance Equipment

The Administration is requesting authorization to utilize a NASPO ValuePoint contract to purchase with Deere & Company for Ground Maintenance Equipment. This purchase will be made under the NASPO ValuePoint Contract 505ENT-M20-GROUNDMANT-02 Master Agreement E194-81037-DC.

Farm equipment to be purchased is a John Deere Tractor (\$56,877.57) and Loader (\$6,578.56); a John Deere Discbine (\$27,790.62); and a Frontier Manure Spreader (\$19,650.81). The equipment currently is used to maintain the fully-functional, educationally-focused Oakridge Farm and has exceeded its service

life. On average, more than 10,000 MPS students visit Oakridge Farm annually. The tractor in use was manufactured in 1963; the discbine is from the early 1980's; and the manure spreader is from 1979.

The current lease agreement with the Department of Natural Resources requires maintenance of the property to be the responsibility of the Milwaukee Public Schools. The impact of the aging equipment is felt on a daily basis when various chores and projects cannot be completed due to the constant servicing needs of the current equipment.

This will be a one-time purchase and funds expended will not exceed \$110,897.56

Budget Codes:

ORF-0-0-PRC-RC-ERVH....(Vehicle Replacement - Recreation).....\$63,456.13
 ORF-0-0-PRC-RC-EEQ5....(Equipment over \$5k).....\$47,441.43

Deere & Company

HUB PARTICIPATION

Required.....0
 ProposedN/A
 \$ ValueN/A

STUDENT ENGAGEMENT (hours per 12-month contract)

Paid Student Employment Hour Commitment: 0 HOURS
 Student Career Awareness Commitment: 0 HOURS

OMNIA Authorization to Issue a Blanket Agreement with Fastenal Company and Cintas Corporation for KN95 Disposable Face Masks

The Administration requests authorization to issue a blanket agreement with Fastenal Company and Cintas Corporation for adult and child KN95 masks, which meet FDA requirements. These items will foster a safe learning environment and promote student and staff safety by reducing risk of transmission of COVID-19 in MPS facilities.

The vendors were chosen pursuant to OMNIA Cooperative Program. The administration is requesting approval of both vendors due to the high demand for KN95 masks to ensure that masks will be available.

The total cost of the agreements for each vendor will not exceed \$1,000,000

Budget Code:

OPR0SCR2DWESUP-COVD

.....\$2,000,000

Fastenal Company

PRIME CONTRACTOR INFORMATION

Certified HUB Contractor?No
Total # of Employees
Total # of Minorities
Total # of Women

HUB PARTICIPATION

RequiredNA
ProposedNA
\$ ValueTBD

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 400 HOURS/12-mo contract
Student Career Awareness Commitment: 10 HOURS/12-mo contract

Cintas Corporation

PRIME CONTRACTOR INFORMATION

Certified HUB Contractor?No
Total # of Employees
Total # of Minorities
Total # of Women

HUB PARTICIPATION

RequiredNA
ProposedNA
\$ ValueTBD

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 400 HOURS/12-mo contract
Student Career Awareness Commitment: 10 HOURS/12-mo contrac