

# REPORT OF THE BOARD'S DELEGATE TO COOPERATIVE EDUCATIONAL SERVICE AGENCY (CESA) #1

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April 18, 2024

Submitted by Director O'Halloran

## ACTIVITIES OF CESA BOARD OF CONTROL MARCH 19, 2024

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PRESENT: Mike Spragg, Robert Hansen, Todd Price, Tracy Blair, Leigh Wallace Tabak, Larry Dux, Chris Finch, and Jessica Willis

EXCUSED: Tracy Pawlak, Tom Lodzinski, Megan O'Halloran

### REPORTS

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#### *Approval of Agenda*

- A motion was made by Rob Hansen, seconded by Tracy Blair, to approve the agenda as amended. Motion carried.

#### *Minutes of February 20, 2024 Meeting*

- A motion was made by Larry Dux, seconded by Tracy Blair, to approve the minutes of the February 20, 2024 Meeting as printed. Motion carried.

#### *Treasurer's Report*

- A motion was made by Rob Hansen, seconded by Mike Spragg, to approve the Treasurer's Report as presented. Motion carried.

#### *Consider Agency Audit Presentation*

- Amber Drewieske, CliftonLarsonAllen LLP, presented the Agency Audit to the Board.
  - A motion was made by Tracy Blair, seconded by Rob Hansen, to approve the Agency Audit as presented. Motion carried.

#### *Executive Director's Report*

- Each Director provided an update regarding his or her projects/services since the last Board of Control meeting.

### FOR BOARD INFORMATION

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#### *2024-2025 Staff Compensation and Benefits Update*

- Sue Doyle shared an update on 2024-2025 Staff Compensation and Benefits.

#### *Review Updates to 2024-2025 Employee Handbook, Operations Manual, and Student Manual*

- Sue Doyle reviewed updates for the 2024-2025 Employee Handbook, Operations Manual, and Student Manual.

## TOPICS FOR ACTION

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### *Consider 2024-2025 Agency Organizational Chart*

- A motion was made by Tracy Blair, seconded by Leigh Wallace Tabak, to approve the 2024-2025 Agency Organizational Chart as presented. Motion carried.

### *Consider Personnel Action Including Retirements, Resignations, and Hiring*

- A motion was made by Rob Hansen, seconded by Todd Price, to approve the Personnel Actions as presented. Motion carried.

### *Consider Client Service Contracts Including Amendments*

- A motion was made by Todd Price, seconded by Larry Dux, to approve the Client Service Contracts as presented. Motion carried.

### *Consider Grant Awards and Adjustments for 2023-2024*

- A motion was made by Larry Dux, seconded by Mike Spragg, to approve the Grant Awards and Adjustments as presented. Motion carried.

Adjourned at 6:51 p.m.

