

(ATTACHMENT 1) ACTION ON MONTHLY FINANCE MATTERS: INFORMATIONAL REPORT ON A CHANGE ORDER IN EXCESS OF \$25,000; REPORT ON REVENUES AND EXPENSES; MONTHLY EXPENDITURE CONTROL REPORT; REPORT ON CONTRACTS UNDER \$50,000 AND CUMULATIVE TOTAL REPORT; REPORT ON MONTHLY GRANT AWARDS; ACCEPTANCE OF DONATIONS

INFORMATIONAL REPORT ON A CHANGE ORDER IN EXCESS OF \$25,000

In compliance with Administrative Policy 3.09(10)(e)1, the Administration is reporting a change order to an existing contract whose collective net value exceeds \$25,000.

Contract: C026345

Infor Public Sector, Inc./Stellar Services, Inc.

On May 25, 2017, the Administration requested authorization to waive Administrative Policy 3.09(9)(e), enter into a contract with Infor Public Sector, Inc. for the implementation of a new HRMS/FIS system (Infor CloudSuite) and authorize the purchase of the Infor CloudSuite software licenses and maintenance from Stellar Services, Inc., an authorized Infor reseller and HUB vendor. The Initial Term is a seven-year period, from June 1, 2017 through June 30, 2024. MPS previously executed a change order to purchase and implement an additional module related to the Learning Management System.

The implementation timeline proposed in the contract was very aggressive, and it was determined to be in the best interests of the project to delay the Finance go-live date from July 1, 2018 to January 1, 2019 to allow additional time to configure the system to MPS's specifications. MPS has also requested additional resources from Infor to assist in the development of process automations that were originally to be completed by MPS staff. While these changes resulted in the need to allocate additional resources to the project, the total amount of the increase is being offset by cost efficiencies in other areas of the project, including MPS's decision to forgo utilizing a third-party software solution, PCI, for cash receipts.

Further, the change order details additional resources and credits provided to MPS at Infor's cost due to turnover of several key Infor staff members implementing the project, which has resulted in Infor's request to delay the go-live date for Human Resource from January 1, 2019 to April 1, 2019. These additional resources demonstrate Infor's commitment to delivering the ERP system to MPS.

As such, the Department of Technology is now adding funds in the amount of \$83,076.26 to the contract.

Original Contract Amount: \$18,663,856.11
Increase from previous Change Order: \$89,158.50
Increase from current Change Order: \$83,076.26
Adjusted Contract Amount: \$18,836,090.87