

(ATTACHMENT 16) ACTION ON THE AWARD OF EXCEPTION-TO-BID REQUESTS

Purchase Requisition Number: CR017504
Contract Number: C024191
Vendor Number: V004186

MILWAUKEE BOARD OF SCHOOL DIRECTORS PROFESSIONAL SERVICES CONTRACT SECOND EXTENSION & MODIFICATION

On October 1, 2015, the Milwaukee Board of School Directors (“MPS”) and Board of Regents of the University of Wisconsin System on behalf of University of Wisconsin-Madison (PEOPLE) (“Contractor”) entered into Professional Services Contract number C024191 (“Contract”) with a term of October 1, 2015 through September 30, 2016. The Contract was previously extended for an additional one-year term of October 1, 2016 through September 30, 2017 (the “First Extension”). The parties now mutually agree to extend the Contract for a second and final additional term.

As such, the Contract will be extended, from October 1, 2017 through September 30, 2018 (“Year 3”), under the same terms and conditions as set forth in the Contract, except as specifically set forth below.

The amount to be encumbered on the Contract shall not exceed \$135,363.06 in Year 3.

In accordance with ¶ 19 of the Contract, the parties modify those terms and conditions identified below.

MODIFIED TERMS:

1. Paragraph 1 of the Contract is deleted in its entirety and replaced with the following:

Contractor shall provide 2 FTEs to serve as project development consultants and program coordinators of teaching, learning, and services rendered by UW Madison to MPS GEAR UP students. The salaries and benefits for these positions will be paid by MPS. Contractor shall provide the specific services outlined below.

Year-Round Services to Team Gear-Up Students Officially Accepted into PEOPLE:

The PEOPLE Program has accepted 77 Team Gear-Up school students, from the high school graduating classes of 2017 and 2018, into the core PEOPLE program. These students will participate in PEOPLE programming on a year-round basis.

During the academic year, PEOPLE Team Gear-Up students will participate in programming that encourages and supports academic excellence, student leadership development, and college readiness. 11th grade students will also began an individualized development process that will prepare them for an internship experience in their selected college major and/or career option during summer 2016. Both cohorts will participate in statewide or regional cohort meetings that will provide college readiness programming to assist students in critical thinking, leadership skills development, self-efficacy, positive peer-to-peer college bound student relationships, and generally prepare students socially, culturally, professionally, and personally for post-secondary education.

During summer 2017, PEOPLE Team Gear-Up students will reside on the UW Madison campus for a three to six week enrichment experience. 11th graders will participate in a three week residential academic and enrichment experience that includes: math, science, and writing skills development; ACT preparation; workshops in the biological and physical sciences,

engineering, biomedical research and health sciences; and an evening curriculum in the fine and performing arts. 12th graders will participate in a six week residential internship/research experience for learning and applying methods of scientific inquiry, analysis and research in humanities and social sciences; hand-on experience and exposure to various professional fields through placements with hospitals, media companies, local business and the University. The students select their internship experiences based on the availability of over 130 undergraduate college degree majors at UW Madison. 12th graders are also assisted in the development of their college applications, essays, ACT and AP/IB test preparation, FAFSA, and other college preparation and readiness components. Both cohorts of students and their parents are provided with college bound course selection guidance and are also exposed to the college culture, college resources, student organizations, and non-academic components of college life.

Each PEOPLE Team Gear-Up student will be assigned a Team Gear-Up Coordinator who will monitor the student's academics, attendance, participation, course selection and completion, and will stay in close communication and contact with the student, parent or guardian, high school guidance counselor, other school personnel, and family members.

Parents and guardians serve as an integral part of the PEOPLE leadership team. PEOPLE parents are involved in orientations, guidance and support sessions, regional and statewide parent meetings, and they attend key student performances and recognition banquets hosted by PEOPLE.

The core annual costs for all Team Gear-Up students participating in PEOPLE as full-fledged core program members are covered by UW Madison. Some supplemental costs will be the responsibility of parents or guardians. Students will be required to comply with and maintain all PEOPLE Program admission and participation requirements in order to remain in the program.

12th grade PEOPLE/GEAR-Up students that are accepted into UW Madison will attend a seven-week bridge to college program, Summer Collegiate Experience (SCE). SCE is a requirement to earn a scholarship to UW-Madison through PEOPLE.

General Population Team Gear Up Student Services – Academic Year Only:

Contractor will host four college tours, known as CLASS (Campus, Leadership, Academics, Social, Survey) Trips for TEAM GEAR UP 12th grade students and parents. All Team Gear-Up students are eligible to participate in these trips. Two CLASS Trips will occur in the fall of 2017 and the other two CLASS Trips will occur in the spring of 2018. Each college tour will accommodate up to 50 students and parents. The CLASS Trips during the MPS school day must be at least 90 minutes long. The University of Wisconsin – Madison and TEAM GEAR UP will be responsible for recruiting, selecting, and coordinating students and parents who participate in the college tours. During the college tour, Contractor will provide students and parents with information about degree programs, financial aid, student life/college experience and UW-Madison residential precollege programs. Contractor will engage students in Build-A-Badger Challenge presentations. Build-A-Badger Challenge presentations will give students detailed lists of tasks and engagements that should occur at each grade level that will best prepare the student for UW Madison admission. Contractor will also discuss additional (non-PEOPLE) residential precollege application processes with students and parents. Additionally, students will receive a UW Madison T-shirt at each CLASS Trip funded by TEAM GEAR UP. MPS

authorizes PEOPLE to purchase 400 UW Madison T-shirts, paid for under this contract by MPS, which are to be given to students during scheduled CLASS trip. It is understood that students and parents may be photographed and/or filmed in connection with and while participating in these events. Participation includes implied consent. Contractor, at the start of each tour, will inform tour participants of the implied consent and allow participants the option of not being photographed or filmed.

Moreover, the top 15% of all 12th grade students in all targeted TEAM GEAR UP schools will receive additional college readiness services. Contractor will provide quarterly meetings with the top 15% of 12th grade students to monitor Build-a-Badger Challenge progress and discuss program expectations and updates. Contractor will also work closely with TEAM GEAR UP advisors and/or guidance counselors to track these students' academic progress through grade and attendance reviews. Contractor will serve as a general support system to further encourage holistic student development progress, awareness of college admission and major requirements, how to access financial and other critical resources, and portfolio development. 12th grade students will be provided with additional information on scholarships, student support service programs, and other opportunities available through UW Madison.

General Population Team Gear Up Student Services- Summer Only:

12th grade students will graduate in June of 2018 and will not likely receive any summer services for the general population. See *Year-Round Services to Team Gear-Up Students Officially Accepted* section for summer services for Gear-Up students accepted into PEOPLE.

Supervision:

Contractor will also ensure that a 1:10 student supervision ratio is maintained at all times while the students are participating in events on the UW Madison campus to ensure the health and safety of program participants.

Survey:

Contractor will provide adequate time to allow TEAM GEAR UP to administer surveys to TEAM GEAR UP students and parents attending events at UW-Madison.

In Kind:

Contractor will design, collaborate, secure, coordinate, and implement access to and the services of UW Madison staff, facilities, and other in-kind contributions made by schools, colleges, programs, departments, and students from across the entire campus. This includes the cost of support staff wages and benefits, travel, facilities use, equipment and supplies, resources, materials, special access, and other costs associated with program administration and the conduction of campus tours, summer precollege programs, student panels, and other meetings and events associated with the provisions of this contract. Contractor will also ensure that a one -to- ten student supervision ratio is maintained at all times while the students are participating in events on the UW Madison campus to ensure the health and safety of program participants.

Contractor will also ensure the facilities, staff, and information materials are arranged prior to the college tour participants arriving and will include enough college information materials and UW-Madison promotional items are available for all students and parents in attendance, at the discretion of UW Madison.

Contractor also agrees to provide college readiness materials to parents and students at mutually agreed on times and locations. The staff and materials will be considered in-kind contributions.

The total value of in-kind services provided by Contractor will be at least \$63,720.

Evaluation:

The contractor shall also provide data to Milwaukee Public Schools needed to complete summative and formative evaluations for the United States Department of Education, TEAM GEAR UP grant.

College Tour Performance Measures:

1. 100% of the parents and students attending the UW-Madison college tours will actively engage in activities associated with assisting students with academic preparation for college.
 2. 90% of the parents and students attending the UW-Madison college tours will demonstrate knowledge of available financial aid and the cost and benefits of pursuing post-secondary education.
 3. 90% of the parents and students attending the UW-Madison college tours will increase their awareness of college pathways and preparation.
2. Paragraph 3 of the Contract is modified as follows:
- a. "Total compensation under this Contract for the term from October 1, 2017 through September 30, 2018 will not exceed \$135,363.06" is added.
 - b. The paragraph that begins "A properly submitted invoice..." is deleted and replaced with "Service invoices must include the first and last name of personnel, date of service, nature of service and wage per hour or salary percentage charged to the MPS grant. All other invoices will state the type of materials supplies or equipment purchased, the quantity purchased and the purpose of the purchases. All invoices must be sent to TEAM GEAR UP no later than sixty (60) days after the service was rendered or purchase made. The contractor and/or other UW-Madison programs will invoice GEAR UP directly for food, student registration fees, tuition, and/or other full or partial costs associated with student program participation."

CONTRACTOR

MILWAUKEE BOARD OF SCHOOL DIRECTORS

By: _____

By: _____

*Aaron A. Konkol J.D., Director
Procurement & Risk Management*

Date: _____

Date: _____

Board of Regents of the University of Wisconsin
System on behalf of the University of
Wisconsin-Madison (PEOPLE)

21 North Park Street, Suite 6401
Madison, WI 53715

By: _____
Darienne B. Driver, Ed.D.
Superintendent of Schools

Date: _____

Tax ID:

By: _____
Mark A. Sain, President
Milwaukee Board of School Directors

Budget code(s): GEN-0-S-GQ8-EO-ECTS

Date: _____

Board Approval Date: _____

Reviewed By: _____
Risk Management

Date: _____