

**REPORT OF THE BOARD'S DELEGATE TO THE  
MPS HEAD START POLICY COUNCIL  
REPORT #1**

October 28, 2021

Submitted by Director Erika Siemsen

**Meeting of the District Advisory Council  
Thursday, June 3, 2021  
Virtual**

**CALL TO ORDER**

Clarissa Ramos, Head Start Supervisor, called the meeting to order at 2:32pm.

**ROLL CALL**

Clarissa Ramos, Head Start Supervisor, facilitated roll call.

**Members in Attendance:** None Present

**Community Representatives:** Leah Noid

**Policy Council Advisors:** None Present

**School Board Representative:** Director Erika Siemsen

**Staff:** Dr. Felicia Saffold, Sr. Director of Curriculum and Instruction; Joandy Williams, Early Childhood Learning Manager; Clarissa Ramos, Head Start Supervisor; and Erin Hermann, Education Coordinator

**Interpreters:** Alberto Aguilar, Maria Rodriguez, Spanish interpreters; Kyaw Mue, Na Saw Shee, Karen interpreters

**NEW BUSINESS**

**HEAD START SUPPLEMENTAL GRANT APPLICATION (ACTION ITEM)**

Joandy Williams, Early Childhood Learning Manager, shared information regarding the Head Start Supplemental Grant application for \$406,347 serving 2 state sites for 74 students. Passive Vote: Time has been given to those viewing the recording to oppose. The motion will pass if no one opposes by 11:59 pm on 6/4/2021.

**ANNOUNCEMENTS (INFORMATION ITEM)**

The next regularly scheduled Policy Council meeting will be held virtually on Wednesday, June 16, 2021 beginning at 2:30 p.m.

**Adjournment**

Announced at 2:43pm by Clarissa Ramos, Head Start Supervisor.

**REPORT OF THE BOARD'S DELEGATE TO THE  
MPS HEAD START POLICY COUNCIL  
REPORT #2**

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October 28, 2021

*Submitted by Director Erika Siemsen*

**Meeting of the District Advisory Council  
Wednesday, June 16, 2021  
Virtual**

**CALL TO ORDER**

Clarissa Ramos, Head Start Supervisor, called the meeting to order at 2:30pm.

**ROLL CALL**

Clarissa Ramos, Head Start Supervisor, facilitated roll call.

**Members in Attendance:** No members Present

**Community Representatives:** Leah Noid

**Policy Council Advisors:** Albert Robbins

**School Board Representative:** Director Erika Siemsen

**Staff:** Clarissa Ramos, Head Start Supervisor; Natalie Philippe, Mental Health and Disabilities Coordinator; Julie Schlipmann, Education Coordinator; Nikki Cherek, Enrollment Assistant; and Jodi Haar, Health Coordinator; Kerrie McCullough, ERSEA/FPA Coordinator; Joandy Williams, Early Childhood Manager

**Interpreters:** Alberto Aguilar, Spanish interpreter; Judith Chavez, Spanish interpreter; Kyaw Mue, Karen interpreter; and Jasmine Min, Karen interpreter

**APPROVAL OF MINUTES FOR MAY (ACTION ITEM)**

Passive Vote: Time has been given to those viewing the recording to oppose. The motion will pass if no one opposes by 11:59 pm on 06/17/2020.

**BOARD REPORT (INFORMATION ITEM)**

Director Siemsen shared that during the month of May, the Milwaukee Public Schools Board of School Directors encouraged families to visit the MPS website where they can pre-order summer meals. The School Board is awaiting the state government to approve funding to be used for the upcoming school year. Director Siemsen thanked everyone for their hard work this past school year.

**May's Director's Report**

**EDUCATION**

Throughout the month of May, the education coordinators provided instructional support to teachers in the Head Start program through emails, phone calls or virtual meetings.

- Throughout the month of May, the education coordinators worked on gathering and

entering information for the annual Head Start Program Information Report (PIR).

- On May 3, 4, 5, 6, and 7, 2021, the education coordinators met to prepare, review and discuss for the FY 2021 Focus Area 2 Monitoring Protocol and Focus Area 2 Protocol Addendum: FA2 COVID-19 Discussion Guide Federal Review taking place the week of May 10-14, 2021.
- On May 3, 2021, the education coordinators participated in Region V Office of Head Start Planning for Success: Our Next Journey training.
- On May 4, 2021, the education coordinators attended the weekly Head Start Leadership Team meeting.
- On May 4, 12, 19, 2021 an education coordinator participated in a workgroup to review early childhood screeners for the district.
- On May 10-14, 2021, the education coordinators participated in the FY 2021 Focus Area 2 Monitoring Protocol Federal Review.
- On May 7, 14, 21, 27, 2021, Erin Hermann, Education Coordinator, participated in weekly meetings with Early Childhood 1825 Initiative facilitators.
- On May 17, 18 and 24, 2021, the education coordinators attended weekly education meetings to discuss action tasks aligned to the education service area.
- On May 17, 2021, Raquel de la Cruz Gutierrez and Erin Hermann, education coordinators, participated in the monthly MPS Early Childhood 1825 Initiative meeting.
- On May 19, 2021, the education coordinators attended the virtual Head Start Policy Council meeting.
- On May 18, 27, and 28, 2021 Julie Schlipmann, Education Coordinator, provided administrative coverage for the Grant Gordon Learning Center.
- On May 19, 2021, the education coordinators participated in the TTA: Parent Engagement Curriculum Planning meeting.
- On May 24, 2021, the education coordinators met with the Head Start Program Supervisor to discuss updates in the education service area.
- On May 25 and 26, 2021, the education coordinators worked on labeling and mailing out packaged children's books for enrolled Head Start students in K3 and K4. These books were donated from A Book Ahead, a non-profit organization. Their mission is "to get books into the hands of our youngest disadvantaged children so they can have books to call their own from birth on with the goal of increasing early literacy and positive parent/child interactions".
- On May 26, 2021, education coordinators viewed proposed Head Start classrooms at Keefe Avenue for the 2021-2022 school year to ensure the suitability of the space.

Education Report shared by Julie Schlipman, Education Coordinator

#### **ERSEA COORDINATOR**

- On May 3, 2021, the ERSEA/FPA Coordinator met with the Enrollment Assistant to prepare, review and discuss for the FY 2021 Focus Area 2 Monitoring Protocol and

Focus Area 2 Protocol Addendum: FA2 COVID-19 Discussion Guide Federal Review taking place the week of May 10-14, 2021.

- On May 3, 2021, the ERSEA/FPA Coordinator participated in the Region V Office of Head Start Planning for Success: Our Next Journey training.
- On May 4, 2021, the ERSEA/FPA Coordinator participated in the weekly Head Start Leadership Team Meeting.
- On May 4, 5, 6, and 7, 2021, the ERSEA/FPA Coordinator continued to prepare, review and discuss for the FY 2021 Focus Area 2 Monitoring Protocol and Focus Area 2 Protocol Addendum: FA2 COVID-19 Discussion Guide Federal Review taking place the week of May 10-14, 2021.
- On May 10-14, 2021, the ERSEA/FPA Coordinator participated in the FY 2021 Focus Area 2 Monitoring Protocol Federal Review.
- On May 18, 20, 24, and 25, 2021, the ERSEA/FPA Coordinator held 1-1 meetings with the FPAs.
- On May 19, 20, 21, 25, 28, 2021, the ERSEA/FPA Coordinator conducted interviews for the vacant FPA positions with the Head Start Supervisor and Enrollment Assistant.
- On May 19, 2021, the ERSEA/FPA Coordinator participated in the TTA: Parent Engagement Curriculum Planning meeting.
- On May 19, 2021, the ERSEA/FPA Coordinator, FPAs, and enrollment secretary attended a training on the Home Language Survey.
- On May 19, 2021, the ERSEA/FPA Coordinator participated in the virtual Policy Council Meeting.
- On May 21, 2021, the ERSEA/FPA Coordinator held a monthly staff meeting with the FPAs.
- On May 25, 2021, the ERSEA/FPA Coordinator held a meeting with the administrator of a Head Start site to discuss questions and coordinate support for the coming school year regarding enrollment and registration.
- On May 25, 2021, the ERSEA/FPA Coordinator met with the Head Start Supervisor to review and update the Enrollment and Recruitment Plan.
- On May 27, 2021, the ERSEA/FPA Coordinator collaborated with Next Door on Family Services topics.

#### *Eligibility (Only County and Fed. Numbers) – May 2021*

- There are 406 out of 697 families who are income-eligible.
- There are 156 out of 697 families who meet the allowable over-income category.
- There are 135 out of 697 families who are categorically eligible (foster care, homeless, public assistance).

### *Recruitment - May 2021*

- Advertisement placed on social media sites
- 0 parents came into the Head Start office (Central) during the months of May. 2021.
- 15 parents came into the Head Start office (Grant Gordon) during the months of May 2021.
- Processed 99 student applications in Head Start office.
- Contactless Registration throughout the month.

### *Selection - May 2021*

- The waitlist total as of May 31, 2021 was 28, which consists of income-eligible families, and those who want only particular schools that are full at this time, waitlisted until all required paperwork is submitted.

### *Attendance - May 2021*

- The Head Start average daily attendance for May 1<sup>st</sup>-May 31<sup>st</sup>, 2021 was 82.8%.

### *Transportation - May 2021*

- 52.6% of Head Start children utilized MPS transportation services.
- Head Start accounts for 5.1 % of the total ridership.

### *Enrollment*

As of May 31, 2021, the actual enrollment was 710. (State, Fed. And County)

The total enrollment for the month of May as reported to the Head Start office was 697. This number reflects the total number of children enrolled on the last operating day of the month and includes vacancies of less than 30 days. State-funded children were not included in this report. Vacancies are being filled with ongoing registrations.

#### May 2020-2021 Enrollments

Federally Funded	State Funded	Region	School Site	K3 Bil.	K3 Mono	K4 Bil.	K4 Mono	Total Number Available K4	Total Number Available K3	Total Number Enrolled
X		Southwest	ALBA	30	0	0	0	0	12	18
X		Southwest	Allen-Field	17	0	0	0	0	6	11
X		Central	Auer	0	17	0	0	0	11	6
X		Central	Bethune	0	17	0	20	0	1	36
X		Central	Browning	0	17	0	0	0	6	13
X		Northwest	Bruce	0	34	0	20	3	5	46
X		Northwest	Carson	0	34	0	0	0	15	19
X		Northwest	Congress	0	85	0	0	0	47	37
X		Southwest	Doerfler	17	0	0	0	0	8	9
X		Southwest	Forest Home	30	30	0	20	6	34	40

X		Northwest	Franklin	0	17	0	0	0	9	8
X		Central	Gwen T. Jackson	0	34	0	40	25	26	25
	X	Northwest	Obama	0	17	0	40	31	12	14
X		Northwest	Hawthorne	0	30	0	20	5	20	25
X		Southwest	Hayes	34	0	0	0	0	13	21
<b>X</b>		Central	<b>Hopkins Lloyd</b>	<b>0</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>4</b>
X		Southwest	Kagel	17	17	0	0	0	23	11
<b>X</b>		Central	<b>Keefe</b>	<b>0</b>	<b>17</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>34</b>	<b>3</b>
X		Northwest	Kilbourn	0	34	0	20	6	16	32
X		East	King Jr.	0	17	0	0	0	8	9
x	x	Northwest	Kluge	0	34	0	0	0	12	22
X		Central	LaFollette	0	34	0	0	0	29	5
X		Central	Lee	0	85	0	0	0	60	25
X		Southwest	Lincoln	51	17	20	20	18	39	51
X		Southwest	Longfellow	17	0	20	0	8	10	19
X		Northwest	Maple Tree	0	60	0	20	14	42	25
<b>X</b>		Central	<b>MACL</b>	<b>0</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>14</b>
X		Central	Marvin Pratt	0	34	0	20	0	12	42
<b>X</b>		Central	<b>Metcalfe</b>	<b>0</b>	<b>17</b>	<b>0</b>	<b>20</b>	<b>5</b>	<b>3</b>	<b>28</b>
X		Southwest	Mitchell	0	30	0	0	0	20	10
X		GE	Riverwest	0	30	0	0	0	21	9
X		Northwest	Sherman	0	34	0	40	25	14	35
X		East	Siefert	0	60	0	20	0	49	32
X		Central	Thurston Woods	0	34	0	0	0	23	11
X		Central	Westside	0	30	0	40	27	20	27
<b>Total</b>				213	950	40	380	173	676	742

ERSEA Report shared by Nikki Cherek, Enrollment Assistant

## FAMILY ENGAGEMENT

- During the month of May, the FPAs continued to enroll families into the program online and through the Contactless Walk-Up Registration Event at Grant Gordon.
- During the month of May, the FPAs continued to work on Family Outcomes and Needs Assessment.
- During the month of May, the FPAs continued to work on the Family Partnership Agreements.
- During the month of May, the FPAs continued to monitor attendance and follow up on any concerns that have arisen.

- The FPAs have begun their End of Year (EOY) Protocol to close out the school year.

Family Engagement Report shared by Kerrie McCullough, ERSEA/FPA Coordinator

## MENTAL HEALTH & DISABILITIES

<b>May 2021 Enrolled Number of Students with Disabilities</b>		
<b>School</b>	<b>Total Number of Enrolled Children With Active IEP's</b>	<b>Percentage of Funded Enrollment</b>
ALBA	6	20.0%
Allen Field	4	23.5 %
Auer	0	0%
Bethune	5	13.5%
Browning	3	17.6%
Bruce	9	16.7%
Carson	2	5.9%
Congress	3	3.5%
Doerfler	3	17.6%
Forest Home	9	11.3%
Franklin	0	0%
Grant Gordon Learning Center	3	3.5%
Hawthorne	6	12.0%
Hayes	2	5.9%
Hopkins Lloyd	0	0%
Jackson, Gwen T.	3	4.1%
Kagel	4	11.8%
Keefe	1	5.9%
Kilbourn	5	9.3%
King ES, Martin Luther	1	5.9%
Kluge	1	3.8%
LaFollette	1	2.9%
Lincoln	11	10.2%
Longfellow	9	24.3%
Maple Tree	0	0%
Marvin Pratt	4	7.4%
Metcalfe	6	16.2%
Milwaukee Academy of Chinese Language (MACL)	2	11.8%
Mitchell	1	3.3%
Obama	3	5.3%

Riverwest	0	0%
Sherman	5	6.8%
Siefert	4	5.0%
Thurston Woods	0	0%
Westside Academy	3	4.1%
<b>TOTALS</b>	<b>119</b>	<b>7.53%</b>

### *Special Education and 504 services enrollments for the month of May 2021*

- Children identified with a disability: 7.09%, Funded enrollment: 1580 This is an increase of 0.44% from the previous month.
- Children with 504 plans: There is one child with a 504 Plan.
- Special education/504 meetings: MHT attended 17 virtual annual special education IEP meetings, 14 initial evaluation meetings, and 3 re-evaluation meetings.

Note: Abbreviations are mental health and disabilities coordinator (MHDC), mental health staff (MHS), mental health team (MHT), Individualized Education Program (IEP), behavioral intervention team meeting (BIT), behavioral academic intervention plan (BAIP).

### *Mental Health Team Classroom and Family Support for the month of May 2021*

- The MHS completed/submitted 2 homeless referrals.
  - The MHT submitted 10 Child Find and/or school-based referrals.
  - The MHS obtained 1 caregiver consent for special education testing.
- 1 referral for housing support was submitted to the Impact Coordinated Entry program.
- The MHT followed up with 11 requests from the enrollment assistant to place students in Head Start with a pending special education evaluation, or current IEP.
  - The MHT has provided screening data/accepted IEP invitations prior to IEP meetings in approximately 29 instances.
  - The MHT followed up with 2 caregivers whose child scored in the 90 percentile on Head Start's social/emotional/behavioral screener ASQ:SE-2.
  - The MHT has followed up with 11 caregivers with speech/communication and/or developmental resources after receiving Mental Health Request for Support forms.
  - The MHS provided individualized developmental and community resource information to 1 family.
  - The MHT completed 1 home visit and 2 school visits.
  - The MHT assisted in the enrollment of students into the Head Start program, including assisting with more than 3 registrations for children in out-of-home care.
  - The MHT continuously updated special education data for Head Start students.
  - The MHT follow-up on a continuous basis with Mental Health Request for Support forms.



- The MHT entered classroom developmental screening (Acuscreen and ASQ: SE-2) data for 45-day timelines.
- The MHT reviewed and updated online ASQ screeners on an ongoing basis. In addition, the team continues to contact families and/or teachers to complete the missing ASQs.
- The MHT continued to distribute completed ASQ: SE-2 forms and blank Acuscreen forms to teachers.

### *Other MHD for the month of May 2021*

- During the first two weeks of May, the MHT prepared for and presented information for the FY 2021 Focus Area 2 Monitoring Protocol and Focus Area 2 Protocol Addendum: FA2 COVID-19 Discussion Guide Federal Review.
- On May 3, the MHDC virtually attended the *Planning for Success: Our Next Journey* presented by the Region V Office of Head Start.
- On May 4, the MHDC attended the Head Start Leadership Team meeting.
- On May 5, 6, and 7, the MHDC worked with members of the Head Start Leadership Team on the FY 2021 Focus Area 2 Monitoring Protocol and Focus Area 2 Protocol Addendum: FA2 COVID-19 Discussion Guide Federal Review.
- On May 4, 12, and 19, the MHDC met with a district-wide review committee for RFP 1044 for Early Childhood Universal Screener. The MHDC also spent time reviewing the documents provided by the vendors to determine the best proposal for the needs of the district and Head Start.
- On May 5, 13, 20, and 26, the MHT met to collaborate on tasks aligned to the service area.
- On May 14, the MHT recorded Self-Care Session #4, Summer Self-Care for Educators.
- On May 14 and 24, the MHDC met with the Head Start Supervisor to discuss updates in the MHD service area.
- On May 18, the MHT attended a virtual Homeless Education Program meeting to learn information on Milwaukee and surrounding area shelters.
- On May 18, the MHDC participated in the virtual program *Celebrate Head Start's 56th Birthday!*
- On May 19, the MHDC attended the virtual Head Start Policy Council.
- On May 19, the MHDC participated in the TTA: Parent Engagement Curriculum Planning meeting.
- On May 19, the MHS attended Grant Gordon Learning Center's quarterly Building Committee Meeting.
- On May 19 and 26, the MHS attended staff meetings for Grant Gordon Learning Center.
- On May 20 and 27, MHT met with Head Start Health staff to discuss entering health related information into Child Plus.
- On May 21, the MHS virtually attended a monthly SSW staff meeting, which included acknowledging three School Social Workers and School Social Work Assistant that are retiring.

- On May 21, the MHDC participated in staff interviews for the Head Start site Lincoln Avenue School.
- On May 21, the MHT participated in Grant Gordon Learning Center's school-wide, outdoor, activity called, "The Social Distancing Dance Party".
- On May 26, the MHS co-facilitated Grant Gordon Learning Center's BIT meeting. Review of school-wide attendance data, acknowledgement system and documentation procedures were discussed.
- On May 27, the MHS completed and submitted the end of the year SSW report.
- On May 25, 26, and 27, the MHDC attended the virtual NCHBHS Health Leaders Institute.
- On May 28, the MHS attended the final virtual SSW Professional Learning Community meeting which was facilitated by discussion of the book: *Educating Milwaukee: How One City's History of Segregation and Struggle Shaped Its Schools* by James K. Nelsen. Mr. Nelsen is a current MPS teacher.
- The MHT participated in numerous professional development webinars throughout the month.
- The MHT continuously updated the MHD Google Classroom which includes educational information and community resources available for Head Start Staff.
- The MHT set up CalmConnect subscriptions for all 82 classroom teachers to utilize through June 2022. CalmConnect is a program containing short (2–5 minute) digital sequences designed to calm the body and mind. CalmConnect subscriptions were purchased through CARES funding.

Mental Health and Disabilities Report shared by Natalie Philippe, Mental Health and Disabilities Coordinator

## HEALTH

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- On May 3<sup>rd</sup> 2021, the Health Coordinator attended the Office of Head Start (OHS) Region V Planning Conference.
- On May 4<sup>th</sup> 2021, the Health Coordinator participated in the Leadership Team meeting.
- On May 4<sup>th</sup> 2021, the Health Coordinator met with the dietician for monthly 1:1 check in.
- On May 4<sup>th</sup> 2021, the Dietician and a Nurse Associate completed Need to Know: Malware training.
- On May 5<sup>th</sup> 2021, the Health Coordinator met with one of the School Nurse Associates for monthly 1:1 check in.
- On May 6<sup>th</sup> 2021, the Health Coordinator met with one of the School Nurse Associates for monthly 1:1 check in.
- On May 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> 2021, the Health Coordinator participated in meetings to prepare for the FA2 review.
- On May 10<sup>th</sup> 2021, a Nurse Associate completed Need to Know: Malware training.
- On May 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> 2021, the Health Coordinator participated in FA2 review meetings.

- On May 13<sup>th</sup> 2021, the Health Coordinator and Health team met to discuss workflow for event entry into ChildPlus.
- On May 19<sup>th</sup> 2021, the Health Coordinator participated in the Leadership team meeting TTA meeting.
- On May 19<sup>th</sup> 2021, the Health Coordinator participated in the Head Start Policy Council meeting.
- On May 19<sup>th</sup> 2021, the Health Coordinator attended a meeting on the new process for ordering AED equipment.
- On May 20<sup>th</sup> 2021, the Health Coordinator met with Mental Health and Disabilities Team to discuss workflows related to MHD request for support forms, blue flags in ChildPlus and behavioral diagnoses in ChildPlus.
- On May 21<sup>st</sup> 2021, the Health Coordinator and Health Team met for monthly Health Services team meeting.
- On May 21<sup>st</sup> 2021, the Health Coordinator attended a meeting to discuss being an AED Site Champion.
- On May 25<sup>th</sup> 2021, the Health Coordinator and Supervisor met for the Health Service Area Team meeting.
- On May 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup> 2021 the Health Coordinator attended the Health and Mental Health Leaders Institute.
- On May 27<sup>th</sup> 2021, the Health Coordinator, Health Team and Mental Health and Disabilities Health team met to discuss blue flags in ChildPlus and entry of behavioral diagnoses into ChildPlus.
- On May 28<sup>th</sup> 2021, the Health Coordinator and Health team met to discuss Nurse Associate interview questions.

Health Report shared by Jodi Haar, Health Coordinator

## **NUTRITION REPORT**

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- Summary of meal and snack counts provided during May have not yet been tabulated.

Nutrition Report shared by Jodi Haar, Health Coordinator

## **FISCAL REPORT**

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- Summary of monthly expense report from May, 2021
- Summary of in-kind report from May, 2021

Fiscal Report shared by Joandy Williams, Early Childhood Learning Manager

In-kind Report shared by Julie Schlipman, Education Coordinator

## NEW BUSINESS

- The Head Start Enrollment and Recruitment Plan was presented by Clarissa Ramos, Head Start Supervisor, for approval. The plan is a working document, meaning that it will be monitored and updated frequently. The Recruitment Plan is tied to HS Performance Standards 1302.11 Determining Community Strengths and Needs and 1302.13 Recruitment of Children. The goal of the Enrollment and Recruitment plan is to recruit and enroll those families most in need (low income, foster care, kinship care, homeless, and special needs). This plan has been shared as a pdf and google link to the calendar invitation. Clarissa Ramos, Head Start Supervisor, asked if anyone would like to pass a motion for approval. Passive Vote: Time has been given to those viewing the recording to oppose. The motion will pass if no one opposes by 11:59 pm on 06/17/2020.
- A Transportation Waiver was presented by Joandy Williams, Early Childhood Learning Manager. This waiver is a request made to the Office of Head Start yearly. MPS is committed to a standard of care for all children and we believe that our long history of transporting K3 and K4 students specifically demonstrates our ability to successfully add the additional Head Start students to our current transportation plan. The waiver requests that both K3 and K4 students ride the bus without the 5-point harness and bus monitor. As the program serves over 1500 students, historically, minimally 74% that is 1114 of the students use this service to attend school daily. It is believed that student attendance has increased as a result of this service from 83.8% in FY13 to 91.1% in FY19 pre-pandemic. By offering transportation to all students, families would be able to ride the bus together, rather than Head Start children being separated from their siblings. Passive Vote: Time has been given to those viewing the recording to oppose. The motion will pass if no one opposes by 11:59 pm on 06/17/2020.
- The Match Waiver was presented by Joandy Williams, Early Childhood Learning Manager, for approval. It is a new request this school year as a direct result of the pandemic and being closed to in person services for the majority of the school year. The Milwaukee Public Schools Head Start program is seeking approval for a partial match waiver. At the time the FY20 application was submitted, MPS was to meet the 20% required match by salaries and benefits, as well as pupil transportation. Due to COVID-19, MPS pivoted to virtual learning in March 2020 until April 14, 2021, when school was approved to reopen to in-person learning. During this time, transportation was not utilized. The MPS Head Start program has 723 enrolled students; 431 students attending in-person. Of that, approximately 53%, or 229, students are currently utilizing MPS bus transportation. Therefore, MPS is requesting \$1,106,743 in a cost-match waiver. Passive Vote: Time has been given to those viewing the recording to oppose. The motion will pass if no one opposes by 11:59 pm on 06/17/2020.
- Albert Robbins, Policy Council Advisor, requested enrollment numbers for 2019, 2020, and 2021 for a comparison. Nikki Cherek, Enrollment Assistant, and Kerrie McCullough, ERSE/FPA Coordinator.
- Albert Robbins, Policy Council Advisor, inquired when Policy Council Meetings will return to an in-person setting. Clarissa Ramos, Head Start Supervisor, responded that meetings will return in-person when the MPS School Board makes the decision.
- Albert Robbins, Policy Council Advisor, inquired if there is another format for the translation of Policy Council Meetings to lessen the time of the meetings. Clarissa Ramos, Head Start Supervisor, responded that other formats will be investigated for the upcoming school year.

## ANNOUNCEMENTS

Joandy Williams, Early Childhood Learning Manager, made the following announcements:

- Contactless Registration Event begins on June 21st and will take place on site at Grant Gordon. Our team will spread the word about this event using social media platforms and radio ads.
- In terms of hiring, we have 1 vacancy for the LPN position. 2 interviews were scheduled Monday, June 14th.
- Additionally, we currently have 3 vacancies remaining for FPA positions. Our team interviewed 5 individuals and 4 have accepted the position and will start in August/September, pending MPS School Board approval
- Our current Head Start Supervisor is going to be relocating and moving onto a new role as of June 30th. We want to wish her well and thank her for the services that she has provided to the MPS Head Start Program, children, and families. She will be greatly missed! The position is currently posted until June 21, 2021 and can be found on the MPS Employment Page under "Administrative Positions".

Clarissa Ramos, Head Start Supervisor, made the following announcement:

- Information will be forthcoming regarding Policy Council Meetings for the 2021-2022 school year.

## **ADJOURNMENT**

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Announced at 4:03pm by Clarissa Ramos, Head Start Supervisor.