

(ATTACHMENT 1) ACTION ON THE AWARD OF PROFESSIONAL SERVICES CONTRACTS

This item initiated by the Administration.

ADMINISTRATION’S RECOMMENDATION

The Administration recommends that the Board approve the following professional services contracts:

RFP 928 Authorization to Extend a Contract with Accounting Equipment Corp d/b/a AE Business Solutions for IT Support Services

The Administration is requesting authorization to extend the contract with Accounting Equipment Corp d/b/a AE Business Solutions for IT support services. These support services are utilized by the Department of Technology, as necessary, to provide interim IT support for schools at various times throughout the year and assistance on large-scale projects.

Contractor was chosen pursuant to RFP 928. The original contract provided for two one-year options to extend if certain performance metrics were met. Contractor met the performance metrics as outlined in the contract; therefore, MPS is exercising the second option year for the contract.

This contract extension will run from November 1, 2018 through October 31, 2019.

The total cost of the contract in this extension year will not exceed \$275,000.

Budget Code:

TSV-0-0-TLN-DW-ECTS.....(Tech License – Contract Services).....\$275,000

Accounting Equipment Corp d/b/a AE Business Solutions

HUB PARTICIPATION

Required10%

Proposed10%

\$ ValueTBD

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 300 HOURS/12-mo contract

Student Career Awareness Commitment: 10 HOURS/12-mo contract

RFP 993 Authorization to Contract with The Lakota Group, Inc. for the development of MPS Recreation Master Plan

The Administration is requesting authorization to contract with The Lakota Group, Inc. (“Lakota Group”) for the development of a Recreation Master Plan for MPS’s Department of Recreation and Community Services (“Recreation Department”). The Recreation Master Plan is part of the Recreation Department’s effort to attain accreditation through the Commission for Accreditation of Park and Recreation Agencies (CAPRA). Master planning services include a data and literature review of the Recreation Department, the development of agency goals and objectives (where applicable), a recreation and leisure trends analysis, a community inventory, an indoor and outdoor assessment of amenities resulting in the creation of level of service standards, historical and cultural resource management plans, and a phased implementation plan to establish a long-term plan for the provision of recreation facilities, programs and services.

This contract will run from November 1, 2018 through October 31, 2019.

The total cost of the contract will not exceed \$60,000.

Budget Code:

CSV-0-0-PRC-RC-ECTS.....(General Recreation – Contract Services).....\$60,000

The Lakota Group, Inc.

PRIME CONTRACTOR INFORMATION

Certified HUB Vendor? NO
Total # of Employees 17
Total # of Minorities 2
Total # of Women 7

HUB PARTICIPATION

Required0%
Proposed0%
\$ Value N/A

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 200 HOURS/12-mo contract
Student Career Awareness Commitment: 10 HOURS/12-mo contract