

**ADMINISTRATIVE POLICIES OF THE
MILWAUKEE PUBLIC SCHOOLS**

ADMINISTRATIVE POLICY 7.32

GUIDANCE-COMPREHENSIVE SCHOOL COUNSELING PROGRAM

(1) GUIDANCE AND COMPREHENSIVE SCHOOL COUNSELING PROGRAM

(a) A ~~guidance and~~ comprehensive school counseling program shall be incorporated into the curriculum in kindergarten through grade 12. The comprehensive school counseling program comprises a number of programs and initiatives, elementary through high school, within the following areas: career planning, consultation, counseling, curriculum, education planning, orientation, placement, program evaluation, referral, school, parent and community relations, and system support. The program shall provide vocational, educational, and personal-social information; student appraisal; and placement, referral, research and follow-up activities.

(b) The ~~guidance and~~ comprehensive school counseling program shall be coordinated by trained personnel in the Central Services offices and shall be under the direct supervision of a ~~coordinator~~ curriculum specialist in the Division of Curriculum and Instruction Office of Academics, Department of College & Career Readiness.

(2) STUDENT ORIENTATION

Principals shall make available to incoming students and their parents an orientation and tour of the school facility in order to encourage student and parent concern and involvement with the school.

(3) Monitoring and Evaluation

Annually, in October, the Administration shall review the comprehensive school counseling program. A report shall be presented to the Board. The report shall describe the work that has occurred under the comprehensive school counseling program for the past year related to improving pupil postsecondary outcomes.

History: Codified 1976; revised 2-6-79, 2-22-95

Previous Coding: Admin. Policy IJ, IJA, prior to May 1995; Admin. Policy 9.32, May 1995-August 1996

Legal Ref.: W.S. §115.28(59); 118.126, 121.02(1)(e), WI Adm. Code 26 118.126, 121.02(1)(e)

Cross Ref.: Admin. Policy 6.27 Time Schedules and Workload: Certificated Staff
Admin. Proc. 7.32(1) Guidance and Career Education
7.32(2) Career Guidance

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